

BOARD OF SUPERVISORS

Brown County



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EDUCATION & RECREATION COMMITTEE

Jesse Brunette, Chair

Tim Carpenter, Vice Chair

Bill Clancy, John Vander Leest, Vicky Van Vonderen

EDUCATION & RECREATION COMMITTEE

Thursday, September 1, 2011

5:30 pm

Pamperin Park East Hall

2477 Shawano Avenue

- I. Call to Order.
 - II. Approve/Modify Agenda.
 - III. Approve/modify minutes of August 4, 2011.
1. **Review Minutes of:**
 - a. Brown County Neville Public Governing Board (August 8, 2011).

Presentation

By Brown County Park and Wisconsin Department of Natural Resource Staff regarding proposed recreational trail.

Public Comment Session

Regarding proposed resolution and memorandum of understanding (item #6) regarding Brown County's intent to develop, operate and maintain a recreational trail by Pamperin Park between Packerland Drive and Duck Creek. *Members of the public are invited to provide comments on the proposal.*

Communications

2. Communication from Supervisor Miller re: That the county should conduct a 1 year experiment in permitting metal detection activities in areas of Brown County parks which would not be damaged by these activities. I.e. A portion of a park area could be made available on Saturday morning while Brown County personnel are present. *Referred from August County Board.*

Library

3. Budget Status Financial Report for July, 2011.
4. Director's Report.

Parks

5. Budget Status Monthly for July, 2011.
6. Resolution re: Authorizing Management of a Recreational Trail between Packerland Drive and Duck Creek adjacent to Pamperin Park.
7. Discussion regarding use of Bay Shore Park as starting area for the Green Bay Marathon beginning 2012

8. Request for reduction of fees from Wisconsin United Coalition of Mutual Assistance Associations, Inc. for festival at Fairgrounds on August 6-7, 2011.
9. Director's Report for July, 2011.

Resch Centre/Arena/Shopko Hall

10. Update re: Repair and Maintenance Timeline at the Resch Center (standing item).

Golf Course

11. Presentation of Golf Course Operational Report from HVS.
12. Budget Status Financial Report for July, 2011.
13. Golf Course Financial Statistics as of August 14, 2011.
14. Resolution re: To Approve Option Agreement to Lease Land.
15. Superintendent's Report.

NEW Zoo

16. Monthly Financial Report for
17. Zoo Monthly Activity Report.
 - a. Operations Report.
 - i. Admissions, Revenue, Attendance.
 - ii. Gift Shop, Mayan, Zoo Pass, Misc Revenue.
18. Education/Volunteer Programs Report.
19. Curator's Report.
20. Maintenance Supervisor Report.
21. Zoo Director's Report.

Museum

22. Budget Status Financial Report for July, 2011.
23. Museum Director's Report.

Other

24. Audit of bills.
25. Such other matters as authorized by law.

Jesse Brunette, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, August 4, 2011 at the Kress Family Library – 333 North Broadway, DePere, WI

Present: Jesse Brunette, Tim Carpenter, Vicky VanVonderen
Excused: Bill Clancy, John VanderLeest
Also Present: Lynn Stainbrook, Terry Watermolen, Lori Denault, Kathy Pletcher
Jeff Oudeans, Doug Hartman, Matt Kriese, Scott Anthes
Rolf Johnson, Neil Anderson, Sara Perrizo, Debbie Klarkowski
Supervisor Bernie Erickson, Executive Troy Streckenbach

I. Call to Order:

The meeting was called to order by Chairman Jesse Brunette at 5:02 p.m.

II. Approve/Modify Agenda:

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to approve. MOTION APPROVED UNANIMOUSLY

III. Approve/Modify Minutes of Special June 15, 2011, and July 7, 2011:

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to approve. MOTION APPROVED UNANIMOUSLY

1. Review Minutes of:

a. Neville Public Museum Governing Board (July 11, 2011):

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

Communications:

- 1. Communication from Supervisor Erickson re: Request that Brown County provide a senior discount on the fee for the Annual Boat Launch Pass for all Brown County Seniors at age 65 and above starting in 2012.**

Referred from July County Board:

Supervisor Erickson addressed the committee with a suggestion that Brown County provide a senior discount on the annual boat launch fee presently set at \$30. Doug Hartman explained that because this program is shared with the cities of Green Bay and DePere, they would have to be in agreement with any reduction, which Erickson suggested at \$20. Consensus of the committee was to approve, contingent on contact and approval with Green Bay & DePere.

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to approve the creation of a Senior Discount on the fee for the Annual Boat Launch Pass for Brown County Senior Citizens over age 65 from \$30 to \$20, contingent on agreement with the Cities of Green Bay & DePere. MOTION APPROVED UNANIMOUSLY

2a. **Discussion re: Savings ideas from Table of Organization Study Group:**

Internal Auditor, Sara Perrizo, and Zoo Director, Neil Anderson, presented an update on a Table of Organization Study comprised of Supervisors Tumpach & Schuller, along with staff Perrizo, Lynn VandenLangenberg, and Debbie Klarkowski. They explained that the objectives were to identify common functions of the Park & Recreation Department, and the NEW Zoo. The Study Group identified several areas where there are apparent benefits of sharing resources and prioritizing workloads which could benefit multiple departments.

Under this transition the Assistant Park Director will report to the NEW Zoo Director, the Director position will be rewritten to reflect a change in scope, budget reductions will occur to meet the proposed 2012 levy target, and a Governance Model Study completed. Perrizo indicated that realigning program delivery will increase opportunities in marketing, volunteers, education, project completion and cross-training. (Please see attached for further details)

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

Museum:

3. **Budget Status Financial Report for June, 2011:**

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

4. **Museum Attendance and Admissions Report for June 2011:**

A reviewed attendance and admissions report through June 2011 was distributed and is attached.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

5. **Museum Director's Report:**

A chart showing attendance for the years 2006-2011 was distributed and is attached.

Director, Rolf Johnson, also distributed an advanced/unfinished copy of an assessment of the Neville Public Museum today with a proposed framework for a 5-year action plan. Johnson explained that this "100 day review" is intended to provide a framework for action in order to 1) improve and sustain current operations, and 2) position the museum for future growth in response to public needs and interests. As current financial and human resources information is not adequate for an operation the size of the Neville, creating new funding mechanisms will be developed, including the efforts of the Neville Museum Foundation. A list of ten recommendations have been defined and can be found in the attached material.

Also distributed is a "Neville Public Museum Dashboard 2011" which highlights attendance, revenue, outreach events, people served, number of new exhibits, etc.

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

NEW Zoo:

6. Monthly Financial Report for June 2011:

Neil Anderson reported that despite a slow start due to weather, finances have picked up and are on track for year end.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

7. Budget Adjustment Request (11-94): Increase in expenses with offsetting increase in revenue:

This request involves a restricted donation received from the Ashwaubenon Lions Club to be used toward expenses associated with the purchase of biofacts for the Education Department.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to approve. MOTION APPROVED UNANIMOUSLY

8. Capital Improvement Plan – 5-Year Outlook Summary:

Anderson reported that \$300,000 has been included in the CIP for an Animal Hospital Renovation in 2013, the original building built in 2007. The Zoo will be up for ADA accreditation in 2012 and ground breaking for an Education Building is planned. Anderson indicated that the Zoo Society is planning a capital campaign to begin the next phase of the Zoo. There is a bond request included in the CIP for 2013, however, Anderson stated he hopes not to go this route, however, it may become an accreditation issue.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

9. Zoo Monthly Activity Report:

a. Operations Report:

i. Admissions, Revenue, Attendance:

Admissions for 2011 year to date are less than 2010 and Anderson attributes this to a slow start due to weather. He expects numbers to be up by year end (attached).

ii. Gift Shop, Mayan, Zoo Pass, Misc Revenue:

Revenues in the Gift Shop, Mayan Restaurant, and sale of Zoo Passes also show a decrease year to date (attached).

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

b. Education/Volunteer Programs Report:

Anderson reported that the Zoomobile was used for several off-site and on-site programs during the month of June netting revenues over that of 2010.

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

c. **Curator's Report:**

An Animal Collection Report for July 2011 was distributed and is attached. Anderson reported that a female Black bear was transferred to the NEW Zoo from the Niabi Zoo in Illinois; that a Red Panda was born on 6/12; that a female Hyacinth macaw recently joined the resident male; and that the tortoises are enjoying their new exhibit. The Koi pond in the Children's Zoo was renovated thanks to a donation by Donnie Mac Landscaping.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file.

MOTION APPROVED UNANIMOUSLY

d. **Maintenance Supervisor Report:**

Maintenance during the month of July included minor landscape restoration in the tortoise exhibit, general site cleaning and landscaping of Zoo grounds, general repair to the train stoplight and train cars and various Zoo equipment, in addition to project review of the New Education Building.

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to receive and place on file.

MOTION APPROVED UNANIMOUSLY

e. **Zoo Director's Report:**

Anderson informed the committee that a Certificate of Appreciation was received on July 22nd from the Department of the Navy recognizing the NEW Zoo of support of U.S. troops.

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to receive and place on file.

MOTION APPROVED UNANIMOUSLY

Golf Course:

10. **Budget Status Financial Report for June 2011:**

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

11. **Golf Course Financial Statistics as of July 17, 2011:**

Superintendent, Scott Anthes, reported that rounds of golf are down overall from last year which he attributes to a late spring start, however, numbers as of the end of June show an increase.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

12. **Discuss an Approve New Twilight Rate:**

Anthes addressed the committee regarding the implementation of a "Twilight Rate", explaining that due to the economy, fewer people playing golf, and those that are looking for the lowest price, he is proposing consideration of a rate after 1 p.m. to attract more customers. His recommendation is a fee of \$35 for 18 holes with a cart after 1 p.m., or \$25 without a cart. After 4 p.m., nine holes would be \$20 with a cart. Anthes stated that through a survey of area courses, he has determined that Brown County is the only course in the area without a Twilight Rate. He would like to implement the new rate this year, rather than waiting until 2012. The consensus of the committee was to approve.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to approve new Twilight Rates as follows:

After 1 p.m. - \$35 for 18 holes with a cart, \$25 without a cart

After 4 p.m. - \$20 for 9 holes with a cart

MOTION APPROVED UNANIMOUSLY

13. Discuss and Recommend Further Action on First Tee Project:

Anthes distributed a communication from HVS dated August 2011 which states it is their recommendation that Brown County pursue the proposed development of the First Tee Facilities and course improvements at the County Golf Course (attached). These improvements include the development of a practice range and learning center, a 3-hole golf course, and additional forward tee boxes on the 18 hole course. Benefits of the project were highlighted in the attached information. HVS indicated that these improvements would provide an opportunity to "rebrand" the golf course and improve public satisfaction.

Superintendent Anthes indicated that the Wadsworth Foundation, who is donating to this project, has asked that an agreement be signed in the next few weeks. Therefore, a recommendation was made to refer to Corporation Counsel to draft a final document. A special meeting to be held before County Board on August 17th was suggested to approve this agreement.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to refer to Corporation Counsel to draft a Final Agreement for the First Tee Project for approval by the County Board at their August 17, 2011 meeting. MOTION APPROVED UNANIMOUSLY

14. Superintendent's Report:

Anthes highlighted the following activities over the last reporting period:

- Golf course conditions overall very good. Projects have included repair of drains and unclogging tiles on hole #'s 4, 12, & 14. The front sand trap on the 17th green was rebuilt which entailed replacement of old tile. Two truckloads of sand for this project totaled \$1200. Anthes stated there are 28 to 30 sand traps that could use additional sand, however, because of the cost they are choosing those in most need.
- Steering Group has not met, but will before the next committee meeting.
- HVS is working on the final agreement (see #13 above). There will be a representative at the September meeting of this committee.

September Activities:

August 8th – Howard/Suamico Business Professionals Outing

August 12th – 14th – Brown County Men's Amateur Tournament

August 21st – Brown County Junior Tournament

August 28th – Women's Scramble

August 29th – River's Bend Outing.

Anthes informed the committee that the Children's Charity Classic, co-sponsored by the Green Bay Packers, has been moved to September 14th from September 7th because of opening day for the Packers..

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

Resch Centre/Arena/Shopko Hall:

15. Attendance for the Brown County Veterans Memorial Complex:

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

16. Update re: Repair and Maintenance Timeline at the Resch Center (standing item):

Jeff Oudeans highlighted work that is being done at the Resch Center, indicating a completion date by or before August 22nd.

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

Parks:

17. Budget Status Financial Report for June 2011:

Doug Hartman reported that at this time expenses exceed revenues due to large renewable energy project expenditures that will be refunded through grant revenues upon project completion.

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to receive and place on file. MOTION APPROVED UNANIMOUSLY

18. Budget Adjustment Request (11-89): Increase in expenses with offsetting increase in revenue:

This request involves repair of the boat launch parking lot at Bay Shore Park. It will include asphalt replacement, crack filling, sealing, and striping. The Boat Landing Grounds Expense Account will be increased and the fund balance in the Boat Landing Account will be used to cover the expense. Hartman explained that the Boat Landing Account comes from fees paid by boaters for using the launch facilities.

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to approve. MOTION APPROVED UNANIMOUSLY

19. Budget Adjustment Request (11-92): Increase in expenses with offsetting increase in revenue:

Hartman explained that this transfer is associated with the 2010-2011 State Funded Snowmobile Trail Program. The primary grant was accounted for during the budget process and the original amount has been dispersed to snowmobile clubs. Due to the extended snow during the past season, clubs are eligible for additional reimbursement through DNR Supplemental funding for additional expenses incurred. The amount of \$42,474 is the total amount submitted to the DNR for reimbursement, however, Hartman indicated it is most likely the DNR will not have funding for the entire amount, but rather a pro rata share will be distributed.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to approve. MOTION APPROVED UNANIMOUSLY

20. **Capital Improvement Plan – 5-Year Outlook Summary:**

Projects included in the CIP by the Parks Department include:

- Fairgrounds Asphalt Repairs/Renovation
- Reforestation Camp Office/Shop
- Bay Shore Breakwater Repair

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

21. **Director's Report:**

Matt Kriese

- Several outdoor education programs at Barkhausen for daycare groups and summer school programs have been held.
- Eagle Scout projects are ongoing.
- Staff is working on insulating and dry walling a building on site.
- Heritage Rest Area has been completed on the Fox River Trail.
- Fox River Trail - Kriese informed the committee of ongoing vandalism at the Wrightstown Rest Area of the Fox River Trail near Greenleaf including the stealing of an interpretive sign worth \$600. Kriese indicated he has asked the Wrightstown newspaper for help by publishing a notice of this vandalism.

Doug Hartman

- Work continues on Highway 29 near the Pamperin Park area
- Cell Com Marathon representatives may come to the September meeting of his committee regarding a Bay Shore Park start.
- Pamperin Park Railroad Trail – Property owners, residents, local agencies, the DOT, etc. will be notified of a comment session when it is scheduled.
- Bay Shore Park experienced a well pump dysfunction. Campers were provided with portable toilets and drinking water was provided.
- PV systems at both Barkhausen and at the Fairgrounds will be in operation shortly.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

Library:

22. **Budget Status Financial Report for June 2011:**

Lynn Stainbrook reported that revenues during the month of June include a budget adjustment for the photovoltaic project at the Weyers Hillard Branch and for the Central Library skylight project, while expenses include a budget adjustment for these projects. Funds were carried over for building repair, maintenance projects, and contracted services.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

23. **Employee Transition:**

County Executive Streckenbach, Library Director Lynn Stainbrook, and Library Board President, Terry Watermolen, addressed the committee relative to the responsibilities and duties of Wisconsin Public Library Boards in relationship to the library's funding authority. Opinions from the State Department of Public Instruction and from the State Department of Justice were included in packet material. Watermolen noted it has been recognized that the Brown County Library has been out of compliance with State Statute and several changes have been made in the areas of the table of Organization, hiring and filling of open positions, that codified unspent funds levied for the library's budget

would be carried over to the next budget year and used to support the library, and that there would be participation of a Library Board representative in collective bargaining sessions. Watermolen explained that with the changes in collective bargaining laws, it appears this may be an opportune time to make more changes.

Executive Streckenbach informed the committee that he has asked that the Library Board consider that relevant employees be re-classified from "county employees" to "library employees", stating that the new collective bargaining law requires current represented staff to recertify their union between 1/1/2012 and 4/30/2012. He indicated that when this re-certification occurs, it would be an easy step to have the Library Board listed as employer with the WERC, rather than the County.

Watermolen explained this action should result in increased efficiencies while helping to control costs. It would also accomplish one of the major out-of compliance issues for the Library and allow it to continue to collect state and federal revenues.

Watermolen indicated that this possibility has been discussed with Department of Administration Director Ellen Sorenson, Corporation Counsel John Luetscher, County Board Attorney Fred Mohr, along with Debbie Klarkowski, Human Resources Director. Many questions have been raised and, therefore, it was suggested that it be brought before this committee for input.

Ms. Klarkowski indicated that bargaining contracts will expire at the end of 2011 and moving forward at that time may be a good idea. She explained that one possibility that has been discussed is that the Library would hire several County departments to perform such services as payroll, legal work, etc.

Questions by the committee were many with Supervisor Carpenter stating he would like to see the "leg work" done by this committee so that there is a good understanding before forwarding on to the Executive Committee and the County Board. Executive Streckenbach concurred, stating it is his goal to present the idea at budget time.

Library Director Lynn Stainbrook indicated that 95% of the public libraries in the United States are separate from government and have their own authority. Of the several libraries she has served in, Brown County is one of the few who is attached to government.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file.

MOTION APPROVED UNANIMOUSLY

24. **Capital Improvement Plan – 5-Year Outlook Summary:**

Library projects included in the 5-year CIP plan include Central Library renovation both in 2012 & 2013. Director Stainbrook indicated that fund raising and grants may be available, however, stressed the need for approval of the expenditure for architectural and engineering services (\$1.5 million). She stated major concerns include the need for improvement of the elevator at the Central Library which now involves an outdated hydraulic system.

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to approve the \$1.9 million for architectural and engineering services included in the CIP Plan. MOTION APPROVED UNANIMOUSLY

25. Director's Report:

Director Stainbrook distributed her July 2011 Library report (attached), highlighting the following:

- One Click Digital – This online database service will allow research, select and download, free of charge thousands of audio books by 9/1/2011.
- Freegal music database has averaged near 1000 downloads per week, or 30,000 year to date, with 18,000 users.
- A new database, A to Z, dealing with information on businesses and households is under review by the Chamber of Commerce as a potential replacement for Reference USA and would result in considerable savings to the Library's budget.
- Two major exhibits are presently at the library – Harry Potter's World, in addition to the Paper Wall, originally created for LZ Lambeau which includes obituaries for those who died in the Viet Nam War.
- Bathrooms at the Southwest and Ashwaubenon branches do not meet ADA code and are 53 and 38 years old. As employees use the bathrooms, portable sites will be put up outside during renovation. A request was made to have this reconstruction completed before the winter weather. Stainbrook requested a special meeting prior to the 8/17 County Board to approve the bids.

Kathy Pletcher – Vice-President Library Board

Ms. Pletcher informed the committee of the effort to review the detailed aspects of the proposal for library renovation and value engineering, while continuing to meet with groups in regard to community support.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to receive and place on file. MOTION APPROVED UNANIMOUSLY

Other:

26. Audit of Bills:

Motion made by Supervisor VanVonderen and seconded by Supervisor Carpenter to approve payment of bills. MOTION APPROVED UNANIMOUSLY

27. Such Other Matters as Authorized by Law:

- Schedule Special Meeting before County Board on August 17th, 2011 to take action on bids for bathroom remodeling at the Southwest and Ashwaubenon Branches.
- September Ed & Rec Committee meeting to be held at Pamperin Park.

Motion made by Supervisor Carpenter and seconded by Supervisor VanVonderen to adjourn at 8:00 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:35 p.m. on Monday, August 8, 2011 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Jesse Brunette, Bob Jossie, Sandy Juno, Kevin Kuehn, Pat Wetzel
EXCUSED: Kramer Rock

ALSO
PRESENT: Rolf Johnson, Jean Hermes

1. CALL MEETING TO ORDER

Chairman Kevin Kuehn called the meeting to order at 4:35

2. APPROVE/MODIFY AGNEDA

Motion made by Jesse Brunette and seconded by Bob Jossie to approve the agenda. Vote taken. **MOTION APPROVED UNANIMOUSLY.**

3. APPROVE/MODIFY MINUTES of July 11, 2011

Motion made by Bob Jossie and seconded by Sandy Juno to approve. Vote taken. **MOTION APPROVED UNANIMOUSLY.**

4. Appointment of Sandy Juno to Governing Board

Sandy is officially welcomed by the members of the Governing Board.

Sandy informs the board of her interest in preserving history and her high regard for museums. She is very interested in getting some high profile exhibits showing at the Neville. Kevin suggests a meeting between Rolf and Sandy to update Sandy as to where we are economically, financially and to fill her in on current relationships and provide her with a behind the scenes tour. Rolf concurred.

5. Director's Report

- a. Rolf begins with an update on FY 2012 County Budget submission and implications by providing members with handouts featuring metrics as to where we are with admissions, expenses and revenue up to date. Rolf states that we are looking good in terms of meeting FY '11 revenue targets. Discussion ensues as to whether or not we can keep the revenue in excess of the amount budgeted. Kevin suggests this discussion might be something we could bring up during the budget talks with the County Executive and full Board of Supervisors.

Rolf has submitted 2012 budget worksheet to the County Executive based on the County Executive's tax levy target, which included a \$100,000-plus decrease from FY '11 amounts. Because there is no room to cut, given the last few years' steady decrease in tax levy support, Rolf states that all of the changes on the FY 2012 budget submission are on the revenue side. Discussion ensues regarding the budget worksheet and various alternatives and challenges involved. Kevin is concerned about the excessive cost of charge backs and wants to look into finding a way to offset these charges. Rolf ends the discussion by informing the committee that he is going to double down with the Foundation and try to accelerate the Foundation's budgeting process and that he is very optimistic on meeting the revenue projections of the FY '12 budget. Rolf then introduces and explains the "Dashboard" concept we are working on in order to give members of the Board, as well as others, a snapshot of important metrics on a year-to-date basis.

- b. Rolf reports on the 2011-12 exhibits and programs. Rolf discusses his work with Jerry Mader and their plans for fund raising for a new exhibit about economics called "Moneyville". On September 15, Jerry and Rolf plan on reaching out and working with the financial community by having a fundraising event bringing all the community bankers together in one room. A formal notice will be sent out and Rolf invites all of the Governing Board members to attend.

Rolf discusses the 100 day assessment outline schedule as it currently exists. He is very excited about a pending exhibit featuring the science of football. Rolf has had the rental fee for this exhibit decreased by \$10,000. He hopes to bring the exhibit in during 2102's summer training season, since it is booked for regular NFL season play for the next 3 years. The exhibit has met or exceeded the numbers anticipated when exhibited by other institutions. The exhibit is very interactive and fun for the family. The Science of Football exhibit has a lot of sponsorship opportunities with Associated Bank, the bank of the Green Bay Packers, and with the Packer organization. Rolf hopes to start looking at exhibits that will bring people into the Museum from beyond a 50-75 mile radius. The consensus regarding the popularity of the Prange Windows exhibit, is that it will remain popular in the years to come. There is some discussion regarding what programs can be developed to enhance the Prange Windows popularity.

- c. Rolf distributed his "100 Day Assessment Report" outline which candidly assesses roles, present and past, of Brown County, the Ed & Rec Committee, the Foundation, the Governing Board, and general museum operations. He stresses that our strategy is to move forward with the exhibition and public programming/educational programming side of the house. A number of people, including the Port of Green Bay and the Harbor Commission are working on river related issues. Rolf makes note of the file he received from Dean Haen on the effort to bring the U.S.S. Green Bay to the community as a "museum ship." General recommendations, a 5 year plan, as well as an executive summary have been included in Rolf's report. Rolf's plan is to release the final report early the week of August 22nd. Rolf is open to questions now or subsequent to the meeting. Discussion develops regarding the banks

invited to attend the "Moneyville" event on September 15. Bob suggests the Oneidas be invited. The group concurs.

6. ADJOURNMENT

Motion made by Bob Josse and seconded by Jesse Brunette to adjourn at 5:25p.m.
Vote taken. **MOTION APPROVED UNANIMOUSLY**

Respectfully submitted,
Jean Hermes

Next Meeting
Monday—September 12, 2011
4:30 p.m.

Brown County

Library

Budget Status Report

7/31/2011

Annual Budget

YTD Actual

Property Taxes	\$ 6,588,239	\$ 3,843,139
Intergov't Revenue	\$ 655,012	\$ 112,522
Charges for sales and services	\$ 326,130	\$ 172,073
Intergov't charges for services	\$ -	\$ 1,078
Miscellaneous Revenue	\$ 7,000	\$ 350
Rent	\$ 106,350	\$ 61,613
Contributions	\$ 34,183	\$ 4,773
Transfer In	\$ -	\$ -
Personnel services	\$ 3,154,940	\$ 1,810,663
Fringe benefits and taxes	\$ 1,538,733	\$ 877,431
Salaries reimbursement	\$ -	\$ -
Employee costs	\$ 1,530	\$ 581
Operations & Maintenance	\$ 1,947,417	\$ 845,426
Insurance Costs	\$ -	\$ -
Utilities	\$ 364,164	\$ 149,026
Chargebacks	\$ 817,024	\$ 434,321
Contracted services	\$ 127,838	\$ 80,381
Other	\$ -	\$ -
Outlay	\$ 364,927	\$ 22,555
Transfer Out	\$ -	\$ -

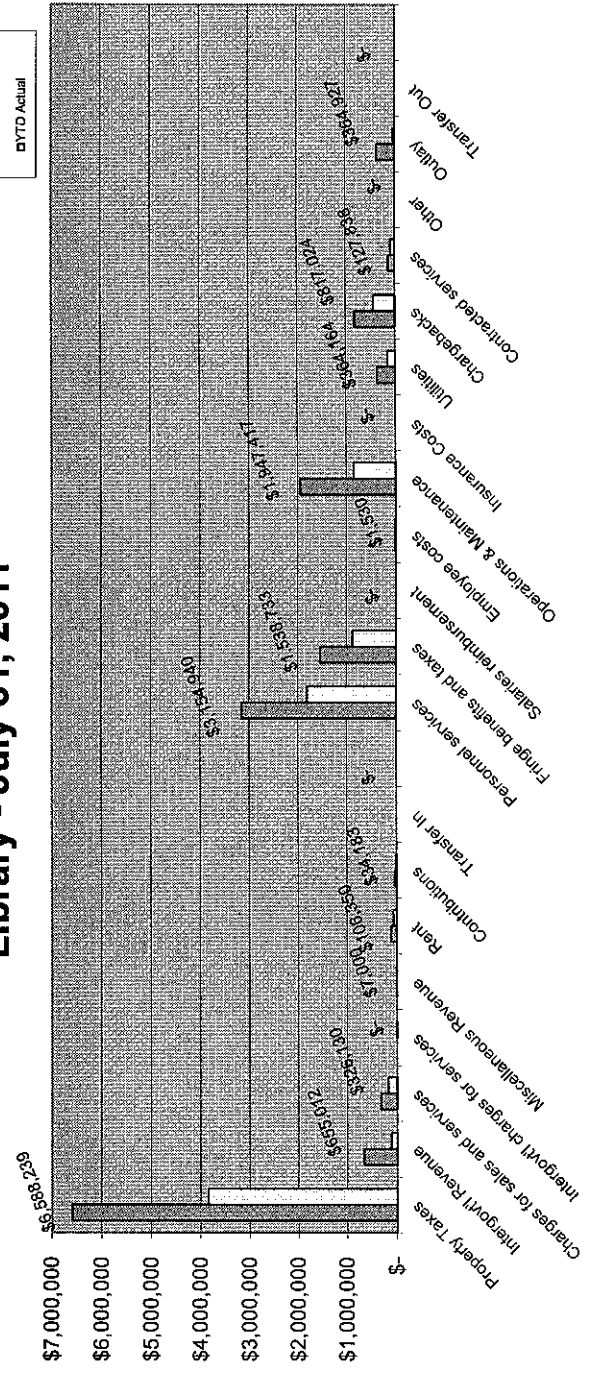
HIGHLIGHTS:

Revenues: Include a budget adjustment for the Photovoltaic project at WH in the amount of \$112,909 and Central skylight project in the amount of \$300,000.

Expenses: Include a budget adjustment for the Photovoltaic project at WH in the amount of \$112,909 and Central skylight project in the amount of \$300,000. Funds were carried over for building repair and maintenance projects and contracted services.

Library - July 31, 2011

■ Annual Budget
■ YTD Actual



Brown County

Parks

Budget Status Report

7/31/2011

	Annual Budget	YTD Actual
Personnel Services	\$ 855,808	\$ 479,176
Fringe Benefits and Taxes	\$ 411,158	\$ 228,878
Salaries Reimbursement	\$ -	\$ -
Employee Costs	\$ 5,380	\$ 1,709
Operations & Maintenance	\$ 345,675	\$ 215,902
Utilities	\$ 131,050	\$ 62,747
Chargebacks	\$ 261,218	\$ 150,237
Contracted Services	\$ 92,179	\$ 46,640
Other	\$ 18,000	\$ 18,000
Outlay	\$ 390,084	\$ 280,705
Transfer Out	\$ 667	\$ 667
Property Taxes	\$ 1,319,921	\$ 769,954
Intergovernmental	\$ 47,975	\$ 50,707
Charges For Sales and Service	\$ 219,300	\$ 97,102
Miscellaneous Revenue	\$ 30,850	\$ 38,331
Contributions	\$ -	\$ 150
Rent	\$ 364,250	\$ 281,589
Charges to County Departments	\$ 8,476	\$ 6,567
Transfer In	\$ 156,618	\$ 31,255

HIGHLIGHTS:

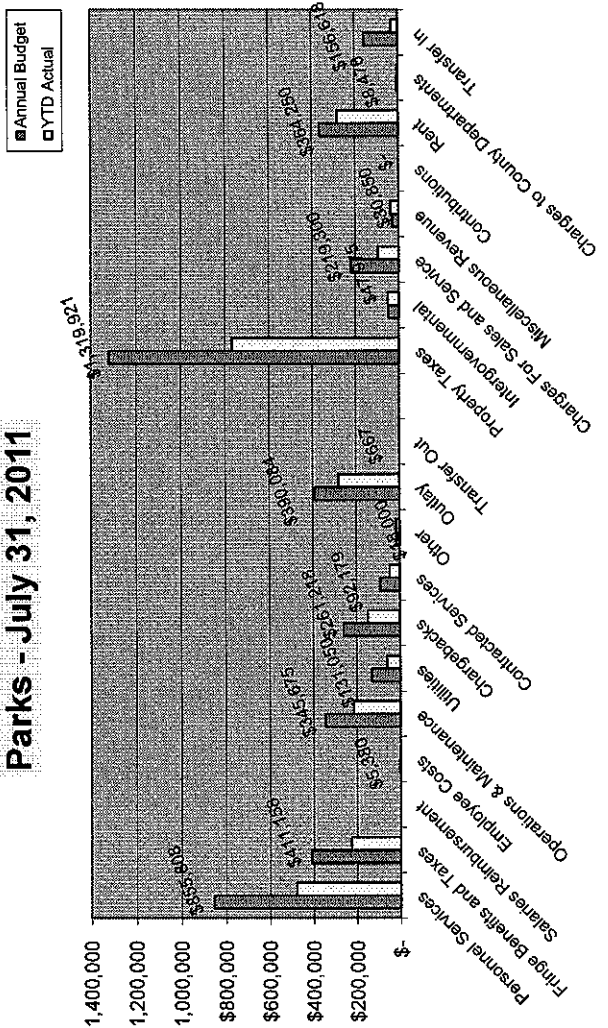
Expenses exceed revenues at this time due to large renewable energy project expenditures that will be refunded through grant revenues upon project completion

Expenses:

Total expenses to date: \$1,484,661

Revenues:

Total revenues to date: \$1,275,655

Parks - July 31, 2011

September 21, 2011

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION AUTHORIZING MANAGEMENT
OF A RECREATIONAL TRAIL BETWEEN PACKERLAND DRIVE AND DUCK
CREEK ADJACENT TO PAMPERIN PARK

WHEREAS, the State of Wisconsin has a plan to develop recreational trails on certain abandoned railroad corridors as part of the Rails-To-Trails Act; and

WHEREAS, this proposed trail section will eventually become part of the Newton-Blackmore State Recreational Trail already in existence on this same railroad easement between Seymour and New London and will serve as trail connection directly into Pamperin Park; and

WHEREAS, the proposed trail is approximately .75 mile in length and can be maintained by existing staff at Pamperin Park since it is immediately adjacent to the Park; and

WHEREAS, the State of Wisconsin typically purchases the abandoned railroad easement upon confirmation of commitment of a local managing partner who will develop, operate and maintain the trail for recreational purposes; and

WHEREAS, the State of Wisconsin has asked for a commitment from the Brown County Board to become the managing partner of this trail when it is purchased; and

WHEREAS, the County will sign a mandatory Cooperative State Trail Easement with the State of Wisconsin after the railroad property described above is purchased by the State of Wisconsin which makes official Brown County's commitment to be the managing partner for this trail.

WHEREAS, this resolution does not require an appropriation from the General Fund. The additional labor and material costs will be approximately \$3,500 and will be covered by funds in the Rails-to-Trails special revenue account

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that it hereby commits to become the managing partner for the State of Wisconsin by entering into the attached Memorandum of Agreement with the State to develop, operate and maintain this proposed recreational trail.

Respectfully submitted,

EDUCATION & RECREATION
COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Authored by Facility & Park Mgmt. - Parks

Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
MILLER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

**MEMORANDUM OF UNDERSTANDING
BETWEEN Brown COUNTY AND
THE STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES**

I. Introduction

The purpose of this Memorandum of Understanding, (MOU) is to set forth the agreements and understandings which have been reached between Brown County, (County) and the State of Wisconsin Department of Natural Resources (Department) regarding the acquisition, development, and operation of approximately one mile of former rail corridor located in Brown County known as the *Newton Blackmour* State Trail (trail). The property will be owned by the Wisconsin Department of Natural Resources.

The Department is interested in preserving the corridor for trail purposes. The County is interested in developing, maintaining, and operating a trail on the corridor provided the Department acquires the corridor. The County and the Department agree to work together to achieve their mutual goals as set forth below.

II. Description of the Property

The property subject to this MOU is described generally as the grade from Duck Creek to Packerland Drive. An exact legal description of the property shall be attached to this MOU as Exhibit A and a map attached as Exhibit B. The trail easement referred to in this MOU, when executed, shall have attached to it Exhibit A of this MOU; in addition a map of the trail easement parcel will be attached as Exhibit B to the trail easement. This MOU shall be attached to the trail easement as Exhibit C. Exhibits A, B, and C shall become part of the Cooperative State Trail easement.

III. Consideration

The Department will acquire the grade from *Duck Creek* (mile post 4.8) to Packerland Drive (mile post 3.88) from the corridor owner. The DNR will execute a trail easement with the County for one dollar or other valuable consideration. The County will develop, operate, repair, and maintain the trail. The Department will not acquire land through the eminent domain process.

IV. Obligations of the Department

1. The Department will convey by easement to the County the right to develop, operate, repair, and maintain a trail as a component of the state trail system. The County accepts the property "as is" on the date of conveyance.
2. The Department agrees to complete the environmental review process of the property pursuant to s. 1.11, Stats., and Chapter NR 150, Wis. Adm. Code, and the Department

represents that it has made reasonable inquiry and has no reason to believe that hazardous waste, noxious waste, or any other condition of the land subject to this MOU exists that would inhibit the ability of the County to possess and improve the property as contemplated by this MOU. If, however, such prohibitive conditions are discovered, either the Department shall take all steps reasonably necessary to remove such conditions or the intent of this MOU being frustrated, the MOU shall terminate.

3. The Department will work with the County to identify funding sources for the development and repair of the trail.
4. The Department will designate the trail as a "State Trail" under section NR 51.73, Wis. Adm. Code. The trail will be included in any appropriate list of state trails.
6. The Department will make its Adopt-A-Trail program available to the County. The Department has an application process for groups interested in adopting a section of trail. This program is similar to the Department of Transportation's Adopt-A-Highway program.

V. Obligations of the County

1. The County will participate in or conduct public meetings, which may be necessary for the establishment and development, management, and improvements of the trail project. Attempts should be made to comply with the intent of NR44 Wis. Adm. Code as it relates to public participation.
2. Per section NR44.04 (13), Wis. Adm. Code this cooperatively prepared plan is not obligated to comply with Chapter NR 44, Wis. Adm. Code requirements. However, the plan shall be consistent with Chapter NR 44, Wis. Adm. Code to the extent practicable.
3. The County will coordinate naming of the trail with the Department. Final approval rests with the Department's Natural Resources Board. The official name of the trail will end with "State Trail". [For example, "Wisconsin River State Trail."] The Department encourages trail naming based on historical references or natural features. For example, the trail could be named for a geologic feature that it passes or is near. For the benefit of trail users, it is recommended that trail naming be consistent for the entire length of a trail, regardless of political boundaries.
4. The County, with the assistance of the Department will coordinate and prepare a master plan for the trail within two years of the conveyance of the easement. Specific recreational uses will be determined through the master planning process. The master plan must include, at a minimum:
 - a. A public notification and participation process allowing for draft plan comments.
 - b. A list of allowed trail uses, including where and when they are allowed (e.g. snowmobiles allowed from Hwy Y to the Main Street trailhead, only when snow cover is 6" or greater).

- c. If hunting will be allowed on the trail or trail property, and if so what seasons will be allowed and where.
 - d. A list of anticipated support facilities (e.g. restrooms, parking lots).
 - e. A map showing locations of anticipated support facilities and use zones.
 - f. Projected development costs.
 - g. Plans to address any environmentally sensitive or culturally or historically significant areas as identified by the Department.
 - h. Development of a set of management alternatives for the trail, with a preferred alternative (the alternative that will be used) identified.
 - i. Estimated number of users per year.
 - j. Name and address of the office that will be managing the trail.
5. The Department, via the Division Administrator, shall have final review approval over the plan.
6. The County will enter into an easement in perpetuity with the Department to accomplish the purposes contained in paragraph V. 5.
7. The County, within five years of the conveyance of the easement, will develop the trail. Thereafter, and during the term of this agreement, the County shall, maintain, repair, and operate the trail located within the County for recreational purposes, as funding becomes available. Until development occurs, the County will assume all monitoring, enforcement, and maintenance responsibilities on the property.
8. The County agrees the trail will meet or exceed Department trail standards.
9. The County shall secure and comply with all federal, state and local permits and licenses required for the construction, installation, operation, maintenance, repair, reinstallation, of the trail including, without limitation, zoning, building, health, environmental permits or licenses, and shall indemnify the Department against payment of the costs therefore and against any fines or penalties that may be levied for failure to procure or to comply with such permits or licenses as well as any remedial costs to cure violations thereof. The Department agrees to cooperate with the County in securing any such permits or licenses by providing information and data upon request.
10. The County agrees that any signage or display material relating to the trail shall clearly identify the property is owned by the Department and under the management and control of the County. No commercial advertising shall be allowed on the property. The County may allow signs providing directional information about trail-related services. No specific business names, commercial logos or fonts, trademarks, or other advertising shall appear in signage within the trail corridor. The Department reserves the right to remove non-compliant signage located on the property.
11. The County, in connection with this MOU, shall open the facilities to the general public subject to reasonable rules and regulations, fees, and charges, as outlined below for the management and operation of the trail.

A. Rules and regulations.

Pursuant to section NR 45.02, Wis. Adm. Code, the Department retains management, supervision, and control over the premises for the purpose of enforcing Chapter NR 45, Wis. Adm. Code, when needed to protect the property. Daily routine enforcement remains the responsibility of the County. The County and other local units of government may adopt Chapter NR 45, Wis. Adm. Code provisions as ordinance.

B. Admission Fees.

The County must use the Department's trail pass fee program should it charge a fee on the trail. If admission fees are charged, the State Trail Pass, both annual and daily, the conservation patron license, and senior citizen recreation card issued by the Department shall be honored without additional admission charges. The County shall agree to waive all admission fees on State Parks Open House Day, date as determined by the Department, and National Trails Day. National Trails Day is the first Saturday in June.

If the County uses the Department's trail pass fee program, the County may retain a commission to be used for trail operations and maintenance as provided for in s. 27.01 (8m), Stats. A separate Trail Pass Sales Agreement between the County and the Department will be executed, detailing the sales and remittance procedures. The County may use sub-vendors to sell the pass.

In the event ss. 27.01(8) or (8m), Stats. is modified, the above section on admission fees shall automatically reflect the modification.

12. In the exercise of its right herein, including but not limited to the operation of the eased property as a trail, the County shall not discriminate against any member of the public on the basis of age, race, creed, color, handicap, sex, marital status, arrest or conviction records, ancestry, sexual orientation, or membership in the National Guard, state defense force or any other reserve successors or designees.
13. The County may enter into agreement with a Friends Group which meets the criteria in section NR 1.71, Wis. Adm. Code. In recognition of the status of this trail as a State Trail, the Department shall also be a co-signer of any Friends agreement.
14. The County may enroll volunteers in the Adopt-A-Trail program sponsored by the Department, following Department policies and procedures.
15. The County will indemnify and hold harmless the Department and its employees against all claims, damages, costs, and expenses, including reasonable attorney's fees, arising from the performance of this MOU by the County, its agents, contractors, servants, licensees, permittees, or employees. In case any action or proceeding is brought against the Department or its employees by reason of any such claim, the County, upon notice from the Department, will defend such action or proceeding.

VI. General

1. This Memorandum of Understanding is subject to all applicable laws and regulations. The establishment of this trail is subject to approval by the Natural Resources Board and Governor.
2. This Memorandum of Understanding may be revised or amended by mutual written agreement of the Department and the County.
3. The Department must approve, and has sole discretion over, all land transactions, trail crossings, and easements for the trail corridor, but the County will be the first point of contact for inquiries from the public and/or private entities on these matters. Guidelines relating to easements for the driveways and road crossings will be provided to the County. If requests conform to the guidelines, they will be referred to the Department for executing an easement, lease, or agreement. If the requests do not conform to Department guidelines, the County will deny the request. The Department retains the right to issue other non-conflicting easements, leases, or permits but shall make every effort to not enter into agreements that would physically alter the trail or its uses. All proceeds from these transactions shall be payable to the Department.
4. An annual meeting between the County and Department will take place to review development and acquisition progress, operational problems and maintenance standards needing attention and to exchange ideas and information for the good of the trail project.
5. This MOU shall not be construed as creating a public debt on the part of the Department in contravention of Article VIII, Wisconsin Constitution and all payments or obligations hereunder are subject to the availability of future appropriations.
6. The Department has no obligation to develop, operate, maintain, or repair the trail at any time.

VII. Termination

1. County. The County may terminate their Memorandum of Understanding or the easement from the Department by providing to Department ninety (90) days written notice of said termination. In the event the County terminates this Memorandum of Understanding or the easement from the Department, the County will assume compliance responsibility for any state or federal grant obtained for trail development and support purposes.
2. Department. The Department may terminate this Memorandum of Understanding or the easement with the County in the event that:
 - A. The County breached any term or condition in the Memorandum of Understanding or the easement and said breach remains uncorrected for a period of sixty (60) days from the receipt of the Department's written

notification of said breach by the County. In the event the County breached any term or condition of this Memorandum of Understanding or the easement from the Department, the County will assume compliance responsibility for any state or federal grant assisted areas.

- B. The Department determines that the continued use of the premises as a trail would be inconsistent with the management needs or objectives of the Department or the State of Wisconsin. In exercising its termination rights under this provision the Department shall give the County 180 days notice of termination and reimburse the County for developed improvements, subject to consideration of any state or federal grant funds used in the development of the improvements and the availability of future appropriations. The Department will assume compliance responsibility for any federal grant obtained for trail development purposes.

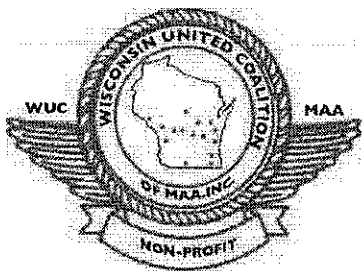
IN WITNESS WHEREOF, Department and the County have caused this memorandum to be executed in their respective names by their respective duly authorized representatives

Brown COUNTY

By Troy Streckenbach, County Executive _____
Date

STATE OF WISCONSIN DEPARTMENT OF NATURAL RESOURCES

By _____
{NAME}, Secretary Date



Wisconsin United Coalition Of Mutual Assistance Associations, Inc.

1111 Marshall Street, Manitowoc, WI 54220

Phone: 920-683-1806 • Fax 920-683-1814 • Email: info@wucmaa.org

August 11, 2011

Eau Claire Area Hmong MAA
Eau Claire

Hmong American Association of
Portage County
Stevens Point

Hmong American Community
Association
Menomonie

Hmong American Friendship
Association
Milwaukee

Hmong American Partnership
Appleton

United Hmong Asian American
Community Center
Green Bay

Hmong Community Center
Manitowoc

Lao Family Community
Milwaukee

Hmong Services Center
Oshkosh

Hmong MAA of Sheboygan
Sheboygan

United Asian Services of WI
Madison

Wausau Area Hmong MAA
Wausau

Shee Yee Community of
Milwaukee

Jesse Brunette, Chairperson

Education and Recreation Committee

Department of Facility and Park Management

325 East Walnut Street, Room 220

Green Bay, WI 54301

Dear Mr. Brunette,

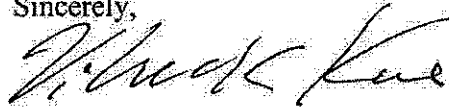
On behalf of the Wisconsin United Coalition of MAAs, Inc. (WUCMAA), which is an umbrella organization for the 13 Hmong associations through out Wisconsin including the Hmong Community Center in Green Bay, I would like to inform you and the Education and Recreation Committee that we just hosted a festival at the Brown County Fairground on 8/6-8/7. It was our first time hosting this event to raise fund to support the 13 Hmong associations, as state and federal funding are expected to be drastically reduced for 2012, and also to provide some scholarships for our youth to pursue higher education. The event went well without any problem and we have a good turn out. Green Bay Mayor Jim Schmitt was our guest speaker for Sunday 8/7/11. The only problem is that we incurred many expenses and we expected a lost of about one to two thousand dollars once the bills were all in. But we are optimistic and planned to host a 2nd event again on July 28-29, 2012 and plan to cut many unnecessary expenses to make some profit. We also believe that with the event, we did help bring in many out of town people to Brown County which has benefited the local hotels, restaurants, gas stations and many others.

We, therefore, would like to ask for your help and support to see if you could reduce the ticket sale charge in the amount of \$500 from \$3250 to \$2750. We will also plan to ask other groups to see if they can also help us out little bit so that at least we can provide 1-2 scholarships for our youth, as we stated on our flyer.

We hope you will consider our request as we plan to host another event again in 2012 at the Broun County Fairground. We also plan to work with other Hmong private groups to cut cost and improve safety to mutually benefit everyone including the City of De Pere and Brown County.

Thank you.

Sincerely,



Viluck Kue

Executive Director

CC: Wa Yia Thao, WUCMAA Board President

NyiaLong Yang, 2011 Hmong WI State Festival Chairperson

Enclosures

Hmong Wisconsin

Wisconsin United Coalition of Mutual Assistance Association, Inc. (WUCMAA)

Summer Festival

August 6-7, 2011

Brown County Fairgrounds, Green Bay, Wisconsin

**HOSTED BY 13 NON PROFIT
HMONG ORGANIZATIONS**

PRIZES

Men Soccer

1st: \$5,000

2nd: \$2,000

3rd: \$1,000

Min. 20 team +

Sr. Men Soccer

1st: \$1,500

2nd: \$700

3rd: \$300

Min. 10 team +

Men Flag Football

1st: \$5,000

2nd: \$2,000

3rd: \$1,000

Min. 20 team +

Women Flag Football

1st: \$1,500

2nd: \$700

3rd: \$300

Min. 10 team +

Men Volleyball

1st: \$3,000

2nd: \$1,200

3rd: \$800

Min. 30 team +

Women Volleyball

1st: \$1,500

2nd: \$700

3rd: \$300

Min. 20 team +

Dance

1st: \$1,000

2nd: \$500

3rd: \$300

Min. 10 team +

Bow Contest

1st: \$1,500

2nd: \$700

3rd: \$300

Min. 14 team +

VENDORS

Food:

20x30 - \$1200 (limit 14)

Non-Food:

10x10 - \$200 (No limit) = [ice, bubble tea, etc.]

20x20 - \$400 (No limit)

Ice truck - \$400 (limit 2)

Fruits (20x20) - \$500 (limit 2)

SPORTS REGISTRATION

Men Soccer: \$150/Team

Senior Men Soccer: \$75/Team Age 38+ yr.

Men Flag Football: \$100/Team

Women Flag Football: \$100/Team

Men Volleyball: \$150/Team

Women Volleyball: \$150/Team

Dance Contest: \$50/Group

Bow Contest: \$25/Team (4 players)

***Sports registration Deadline**

July 29, 2011

Contact:

Festival Chair

Vendors

Sports

Entertainment

General Information

NylaLong Yang

Chong Lo Lee

Kao Yang

Chou K. Xiong

WUCMAA

(920) 684-1228

(920) 739-3192

(920) 682-5460

(414) 324-5997

(920) 683-1806

Website: www.wucmaa.org

Email: viluck@wucmaa.org

LIVE BAND NIGHT PARTY

August 6, 2011 / 5 pm - 12 am

Thank You to Our Sponsors:

Chung Yia Thao - Tongxung Personal Home Care, Appleton, WI / Provera Health, Green Bay, WI / St. Mary's Hospital Medical Center, Green Bay, WI
Dr. Chous Lee, DC - Bay Valley Health Chiropractic - Green Bay, WI / Joshua Lee, RN - Universal Home Health, Sheboygan, WI
Ying La Court, RN, ST - Helping Hands Caregiver, LLC - Green Bay, WI / Dr. Saied Vang, DC, MD - Vang Family Chiropractic, Menasha, WI
John Chue Lee - United Family Insurance Solutions, LLC - Appleton, WI / Marian University, Fond du Lac, WI
Essential Homecare, Inc., Wausau, WI / Asian American Tobacco Prevention, WI
Dr. Ka Xiong, MD, DC - Provera - St. Mary's Health Center, Green Bay, WI / David Blong S. Lee, DDS, SC - Sheboygan, WI
Department of Natural Resources, WI

Partial profit will go toward Youth Scholarship

Important Notice: WUCMAA, Inc. will not be responsible for any lost, stolen, damaged, traffic violations or liability to any participants and reserved the right to make changes/cancellations without advance notice.
NO ALCOHOL/DRUGS/NO WEAPONS ALLOWED IN THE FAIRGROUNDS

DIRECTOR'S REPORT FACILITY & PARK MANAGEMENT JULY 2011

Marvin Hanson



Fairgrounds

- Cleaning, park security, park inventory
- Process maintenance work orders
- Host commercial events (weekly dog training for Packerland Kennel & 4H Tailwaggers, Exhibition Building, rentals for weddings, Pet Expo, Hmong National Sports Festival, 4-H Horseshow)
- Landscape camping pay station
- Culvert drainage repairs
- Completion of photovoltaic project on Exhibition North Building
- Completion of electrical amperage map for group camping events

Neshota Park

- Cleaning, security checks and park inventory
- Weekly shelter rentals
- Chimney repair on shelter building
- Weekly mowing of trail system
- Repair downspouts on shelter building
- Cleared branches from hiking trails after storms

Way-Morr Park

- Security checks and park inventory
- Process work orders
- Weekly shelter rentals
- Stained picnic tables
- Added wine barrel flower planters in front of shelters
- Tree trimming of low branches
- Repairs/landscape walkway to east restroom

Lily Lake

- Cleaning, security checks and park inventory
- Shelter rentals
- Boat launch collection and enforcement
- Painted west fishing dock

Wrightstown Park

- Cleaning, security checks and park inventory
- Boat launch collection and enforcement
- Weekly grass cutting and grounds maintenance
- Sweep parking lot and launch area

Fonferek Glen

- Litter pick-up, security checks and park inventory
- Process work orders—sign inspections & inspection of boundary signs
- Repairs to electrical relay for well system

DIRECTOR'S REPORT FACILITY & PARK MANAGEMENT JULY 2011



Matt Kriese

Barkhausen

- Hosted Green Bay Duck Hunters meeting and annual corn roast
- Continued work on residence; wall insulating, rewire, and remodel
- Taught WDNR Hunter Safety Course with 31 students passing
- Installation of memorial bench overlooking impoundment
- On-going solar panel contractor work and meetings
- Animal husbandry duties
- Trail clean-up after storms
- Archibus work order completions

Special Events or Programs

- Summer programs:
 - On-site: 115 attendees
 - Off-site (library programs): 225 attendees
- Hunter Safety: 31 attendees

Volunteer Projects

- On-going Eagle Scout projects

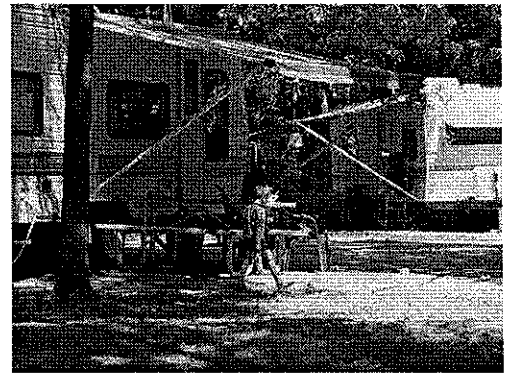
Fox River Trail

- Trailside mowing with rental unit
- Trailside herbicide treatment for approximately 11 miles
- Trail herbicide treatment for approximately 9 miles
- Weekly grounds mowing
- Fee collection and enforcement
- On-going vandalism at Greenleaf (Sheriff's department and local media notified)
- Weekly trail inspection

Mountain-Bay Trail

- Trailside mowing with rental unit
- Trail herbicide treatment 13 miles
- Culvert replacement due to rain/washed out
- Weekly trail inspection
- Fee collection & enforcement
- Monitor dog waste stations

DIRECTOR'S REPORT FACILITY & PARK MANAGEMENT JULY 2011



Rick Ledvina

Bay Shore Park

- Campground has been approximately 95-100% full on week-ends; the 4th of July was very busy with day use as well
- The boat landing has been very busy and fishing seems to be picking up
- We have sold a lot of firewood and will need to continue making wood in order to keep up with the pace of sales; we continue to cut wood for next year
- We currently do security checks of the facility on a regular basis to maintain the integrity of the park
- We utilize the Huber crew for weed eating the park and all of our bundling & stacking of firewood for the campground
- Grass cutting as required

Brown County Park

- We currently do security checks of the facility on a regular basis to maintain the integrity of the park

Pamperin Park

- Continued on our housekeeping procedures for shop area
- We completed all work orders as assigned to park areas
- With all the rain, the construction in the park has slowed down and some aspects have not moved forward while others have progressed substantially; park traffic has been the same if not greater
- Grass cutting as required

Vande Hei Property

- We currently do security checks of the facility on a regular basis to maintain the integrity of the park

Wequiock Falls

- We currently do security checks of the facility on a regular basis to maintain the integrity of the park
- The observation deck has been used steadily with school groups and will be sealed later in the year

DIRECTOR'S REPORT FACILITY & PARK MANAGEMENT JULY 2011

Jon Rickaby



Reforestation Camp

- Rentals and cleaning/securing buildings
- Regular building, grounds, and playground inspections
- Cleaned many trees on trails due to storm damage
- Completed preventatives
- Picnic table updates and repairs
- Repaired trail wash outs
- Cleaned up the park grounds areas
- Replaced a fuel filter on our 3/4 ton truck
- Repaired a door handle on our 1 ton truck
- Labeled all equipment for energy control
- Painted the main playground equipment in the park
- Ski trail seeding and renovations
- Replaced a seat belt on the tractor
- Installed a new tarp on the playground equipment
- Housekeeping
- Rentals and cleaning
- Updating of MSDS
- Weed trimming
- Security and pass collection
- Scrubbed all park benches down
- Manager completed Reforestation Camp energy control procedures
- Building inspections
- Repair some Lodge roof shingles due to storm damage
- Worked on single track mountain bike trails with volunteers
- Staff training on weed trimmers & push mowers and good safety habits toolbox talks
- Suamico Fire Department trained with Park Manager on forest fire procedures with 30 volunteer firefighters

Rifle Range

- Security and building checks
- Oversight of usage
- Regular inspections
- Road repairs

Mar-An-Dol

- Checked the property line fencing and signage
- Cleaned and mowed the conservancy area

Suamico Boat Access

- Launch, parking lot, and building checks
- Painted the doors green
- Daily pass collection and enforcement
- Cleaned the launch areas

**GOLF COURSE FINANCIAL STATISTICS
AS OF AUGUST 14, 2011**



GOLF COURSE REVENUE:

	TOTAL PLAYERS	TOTAL REVENUE
2011 YTD	18,135	359,724.25
2010 YTD	23,421	424,241.75 *
2009 YTD	23,934	468,265.10 *

PASSES PURCHASED:

		PASSES SOLD	TOTAL REVENUE	
ADULTS	1,300	58	75,400.00	
HUSBAND AND WIFE	2,300	2	4,600.00	
SR CITIZEN (62+)	1,174	28	32,872.00	
SR HUSBAND AND WIFE	2,073	1	2,073.00	
ADULT 18-22	675	4	2,700.00	
LIMITED JUNIOR	330	14	4,620.00	
RESTRICTED ADULT (1A)	675	3	2,025.00	
RESTRICTED SENIOR (1S)	575	0	0.00	
RESTRICTED FAMILY (1F)	1,000	1	1,000.00	
RESTRICTED OTHER (2)	475	0	0.00	
LIMITED JUNIOR (from 2010)	300	1	300.00	
FREE ADULT PASS	(1,250)	0	0.00	
TOTAL PASSES		<u>112</u>	<u>125,590.00</u>	
REFUNDED PASSES			0.00	
REVENUE FROM GC & DUPLICATE PASSES			1,551.00	
REVENUE FROM DAILY PLAY			<u>359,724.25</u>	2010 YTD
TOTAL REVENUE RECEIVED			<u><u>486,865.25</u></u>	584,479.75 *

PRO-SHOP SHARED REVENUE (CARTS):

	COUNTY SHARE
2011 YTD	28,699.20
2010 YTD	38,643.75 *
2009 YTD	40,836.15 *

SAFARI STEAKHOUSE SHARED REVENUE:

	COUNTY SHARE
2011 YTD	63,140.44
2010 YTD	69,340.96 *
2009 YTD	71,230.08 *

* Effective 4/09, YTD golf course and Safari Steakhouse comparison numbers for 2010 and 2009 were reported weekly, not daily. Because of this, the YTD comparison numbers from this point forward for 2010 and 2009 may include a variance of 1 to 3 days.

September 21, 2011

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION TO APPROVE OPTION AGREEMENT TO
LEASE LAND**

WHEREAS, Brown County owns vacant land contiguous with its existing golf course in the Village of Hobart; and

WHEREAS, the County acquired this land for the development and expansion of its golf course; and

WHEREAS, First Tee of Green Bay, a non-profit organization dedicated to teaching golf and life skills to youth in our community, proposes to lease the County's land to construct a learning facility at its expense; and

WHEREAS, First Tee of Green Bay's proposal will provide enhancements to the existing golf course and will provide the golf course with a more complete facility than the existing course; and

WHEREAS, First Tee of Green Bay intends to engage in fundraising to pay for the construction of the learning facility and needs the firm commitment of Brown County to its proposal to be successful in raising funds; and

WHEREAS, the attached and incorporated Option Agreement to Lease Land provides First Tee of Green Bay with the County's commitment for a term of five years and insures the future lease agreement entered by the parties contains provisions in the County's interest.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that the proposed Option Agreement to Lease Land is approved and the County Clerk is authorized to execute said agreement.

Respectfully submitted,

EDUCATION AND RECREATION
COMMITTEE

EXECUTIVE COMMITTEE

COUNTY EXECUTIVE

Date Signed: _____

Authored by: Corporation Counsel

Final Draft Approved by Corporation Counsel

Fiscal Note: This resolution does not require an appropriation from the General Fund.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
TUMPACH	1			
DE WANE	2			
NICHOLSON	3			
THEISEN	4			
MILLER	5			
HAEFS	6			
ERICKSON	7			
BRUNETTE	8			
ZIMA	9			
EVANS	10			
VANDER LEEST	11			
BUCKLEY	12			
DANTINNE, JR	13			


SUPERVISOR NAMES	DIST. #	AYES	NAYS	ABSTAIN
LA VIOLETTE	14			
ANDREWS	15			
KASTER	16			
VAN VONDEREN	17			
SCHULLER	18			
FLECK	19			
CLANCY	20			
WETZEL	21			
MOYNIHAN	22			
SCRAY	23			
CARPENTER	24			
LUND	25			
FEWELL	26			

Total Votes Cast _____

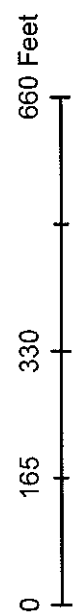
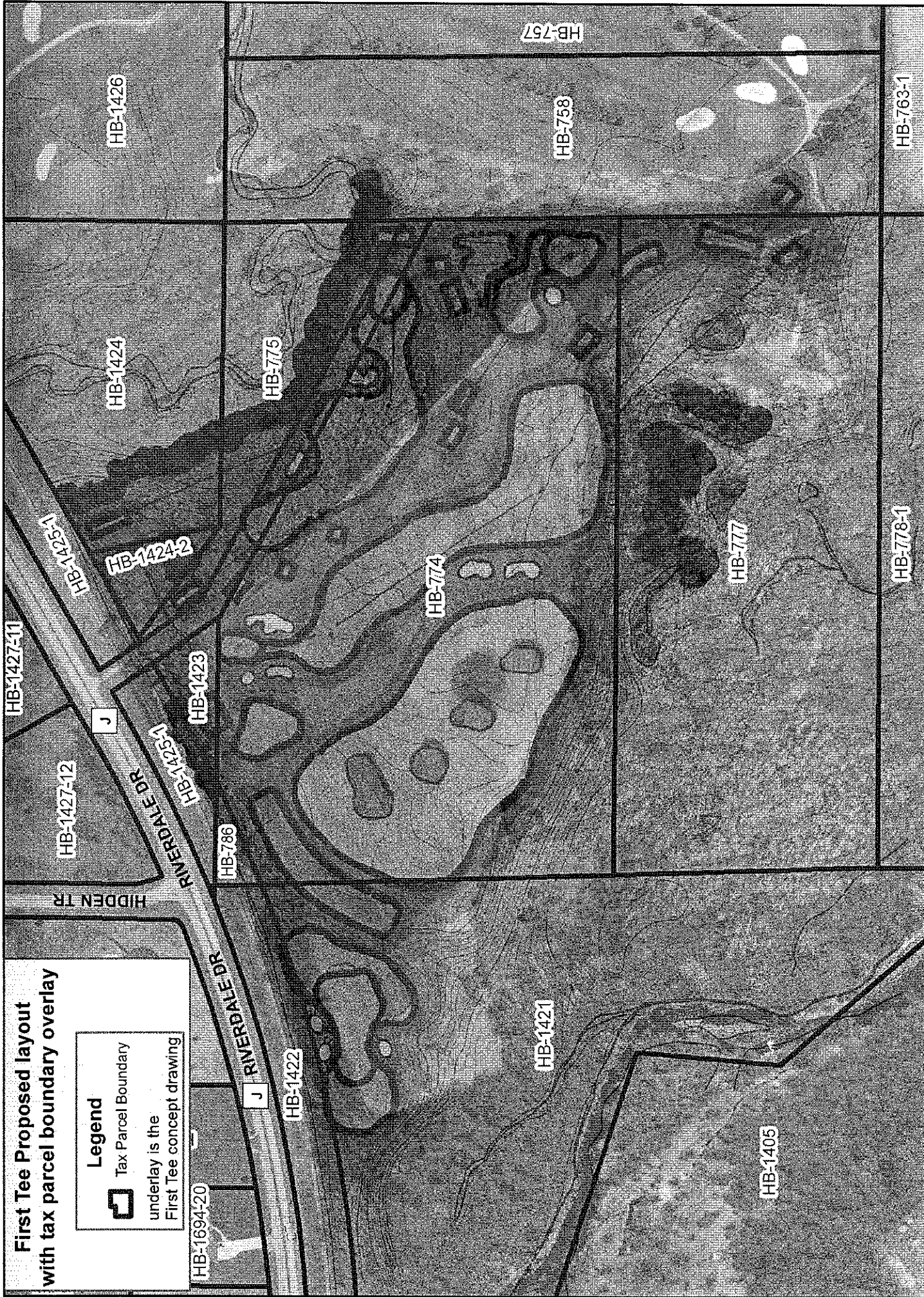
Motion: Adopted _____ Defeated _____ Tabled _____

First Tee Proposed layout with tax parcel boundary overlay

Legend

 Tax Parcel Boundary

underlay is the
First Tee concept drawing



OPTION AGREEMENT TO LEASE LAND

RECITALS

- A. First Tee of Green Bay ("FTGB" herein) is a chapter of The First Tee, an initiative of the World Golf Foundation. FTGB is a non-profit, tax-exempt organization with a mission to positively impact the lives of young people in the community by providing learning facilities and educational programs that promote character development and life enhancing values through the game of golf.
- B. Brown County is a governmental entity and the owner and operator of the Brown County Golf Course ("BCGC" herein), an 18 hole course, an 8000 square foot clubhouse and restaurant facility at 897 Riverdale Drive in the Village of Hobart, Brown County.
- C. BCGC owns vacant land adjoining the golf course.
- D. FTGB plans to raise funds and construct a 3-hole short golf course, driving range and practice facility to teach golf and First Tee life skills to children ages 7 to 17, and to provide a facility suitable for use by disabled individuals and people undergoing physical rehabilitation. FTGB will need access to a golf course with "tee to hole" yardage shortened to suit children and others learning the game of golf.
- E. BCGC has the resources and expertise to operate and maintain the planned learning facility if it is constructed on land adjacent to the existing course. Moreover, BCGC is agreeable to the installation of 25 forward tee boxes on the existing golf course to shorten the "tee to hole" yardage for players learning the game of golf. BCGC believes these proposed improvements are consistent with its public purpose to provide high quality recreation to the citizens of the community.

DEFINITIONS

Learning Facility: The 3 short course, driving range, practice facility, and parking lot, FTGB plans to construct on BCGC land.

Parties: The parties are First Tee of Green Bay (FTGB) and Brown County (BCGC).

Existing Golf Course: The 18-hole golf course, clubhouse and restaurant and parking lot currently owned and operated by Brown County.

1. In consideration of \$1.00 (one dollar) paid by FTGB, the receipt of which is acknowledged, and the mutual promises contained herein, BCGC grants to FTGB an option to lease the parcels of land it owns depicted in Attachment "A" (HB-758, HB-774, HB-775, HB-776, HB-777, HB-1421, HB-1423, HB-1424, HB-1425-1 approximately 35 acres) for a term of 20 (twenty) years for a yearly rental amount of \$1.00 (one dollar), commencing on January 1st of the year immediately following FTGB's exercise of this option.
2. The purpose of this option is to provide FTGB with the right to lease the parcel of land adjacent to the existing Brown County Golf Course to construct and operate the First Tee Learning facility described above.
3. This option shall expire if not exercised within 5 (five) years of the effective date of this agreement. The option shall be exercisable by notice in writing from FTGB to BCGC in writing at least 60 (sixty) days prior to the January 1 lease commencement date. FTGB will not exercise the option unless it can begin and complete construction of its planned facility on the leased land within the first 30 (thirty) months of the lease term.
4. Neither party may assign or transfer their rights or obligations under this Agreement or any interest therein without the prior written consent of the other party.
5. In the event, the land depicted in Attachment "A" becomes the subject of a condemnation proceeding in whole or in part, this option agreement shall be void and unenforceable by either party. In the event, the learning facility cannot be constructed as planned because of local, state or federal laws outside of the control of Brown County, then this agreement shall be void and unenforceable by either party.
6. There are no third party beneficiaries to this agreement.
7. During the five year term of this agreement, BCGC is free to continue to lease this land for agricultural purposes until the option is exercised and a lease agreement is entered.

NOTICES

All notices, instructions, plans or requests required or permitted under the agreement shall be deemed given if personally delivered or mailed, as follows:

As to FTGB:	Tim Drossart Executive Director First Tee of Green Bay 761 E. St. Croix Circle Green Bay, WI 54301
-------------	--

As to BCGC: Scott Anthes
 Brown County Golf Course
 897 Riverdale Drive
 Oneida, WI 54155

TERMS OF LEASE

This Option Agreement shall be for the parties to enter a lease agreement that will include the following requirements, standards and conditions.

- a. First Tee will construct a 3-hole golf course, driving range, practice facility, and parking lot on the parcel leased from BCGC. FTGB will be exclusively responsible for the cost of these improvements. These improvements will be made pursuant to a design and plans paid for by FTGB and mutually agreed upon by FTGB and BCGC.
- b. FTGB will pay for the planning and installation of forward tee boxes on the existing Brown County Golf Course. BCGC will own these improvements to the existing golf course.
- c. FTGB will promote and staff all of the First Tee Programming at the newly constructed facility and at the existing golf course with its own employees and other staff.
- d. First Tee will have use of the driving range, practice facility, clubhouse, 3-hole short course and parking lot at no cost during all first tee programming time.
- e. FTGB will have the right to install appropriate signage recognizing FTGB donors on the 3 hole course.
- f. BCGC will maintain and operate the driving range, practice facility, 3-hole short course and parking lot in the same manner it operates the existing golf course and will be exclusively responsible for the operation and maintenance expenses. Repairs and maintenance shall be performed in a good, workman like manner.
- g. BCGC will be entitled to all of the revenue generated from the driving range, practice facility, 3-hole course, food and beverage sales and merchandise sales. BCGC and FTGB will establish a fee structure for the 3-hole golf course that is affordable for youth throughout the community.
- h. BCGC will grant access to the existing golf course to First Tee students with a First Tee playing card without adult supervision subject to the right to revoke the privilege from a player for behavioral or playing ability reasons.

- i. BCGC will grant use of the existing 18-hole course for First Tee programming at an agreed upon fee.
- j. BCGC will grant FTGB use of the existing 18-hole course on one Monday in June each year so FTGB can host a fundraiser golf outing. Green fees and range fees will be waived by BCGC on this day each year.
- k. BCGC shall have the right but not the duty to make capital improvements at its expense to the 3-hole short course, driving range, practice facility, parking lot, irrigation system, well and pump systems of the new facility and shall be the owner of these capital improvements.
- l. In the event of a termination of the lease for any reason by either party and at the end of the lease term, BCGC will have the first right to purchase the improvements owned by FTGB on BCGC land at an agreed upon price.
- m. The parties will each maintain comprehensive insurance policies covering their activities and interests covered in the lease agreement and they will indemnify each other from liability arising from their respective activities.
- n. Nothing in this agreement or in the lease shall constitute or be construed as constituting a partnership or joint venture between BCGC and FTGB. Neither party is or will be authorized to enter into contractual relationships or incur obligations on behalf of the other party.
- o. First Tee will agree to indemnify and hold harmless the County from any and all liability cost, and expense for loss or damage to the property and injury to or death of persons, by whomsoever sustained, which may result from the operations of its service, provided such loss damage, injury, or death shall not have resulted from, nor be occasioned by, any action of the County, its officers, agents or employees. Brown County does not waive, and specifically reserves, its right to assert any and all affirmative defenses and limitations of liability as specifically set forth in the Wisconsin Statutes, Chapter 893 and related statutes.
- p. The parties shall cooperate to obtain all necessary and legally required permits, or other authorizations for the construction and operation of the learning facility. The facility shall be constructed and operated in compliance with all applicable state and local regulations, including county ordinances.
- q. The lease shall require FTGB to provide an annual report to the Brown County Board of Supervisors, Education & Recreation Committee prior to December 31st each year, including information about programs, classes, and instruction provided, number of youth served, and annual hours of programming at the Learning Facility.

The effective date of this agreement shall be _____, 2011.

The parties represent they have obtained the necessary approvals of their respective governing boards and execute this agreement below on the dates indicated.

Dated: _____

Darlene Marcelle
Brown County Clerk

Dated: _____

Scott Anthes, Director
Brown County Golf Course

Dated: _____

Tim Drossart, Executive Director
The First Tee Green Bay

ZOO MONTHLY ACTIVITY REPORT For August 2011

1. Operations Report
2. Education/Volunteer Programs Report
3. Curator Report
4. Maintenance Supervisor Report
5. Zoo Director Report

FOX 11 programs weekly

Weekly radio spots

Attended Zoo Society Building subcommittee meetings every Thursday

Prepared 2012 Budget and related meetings attended/held

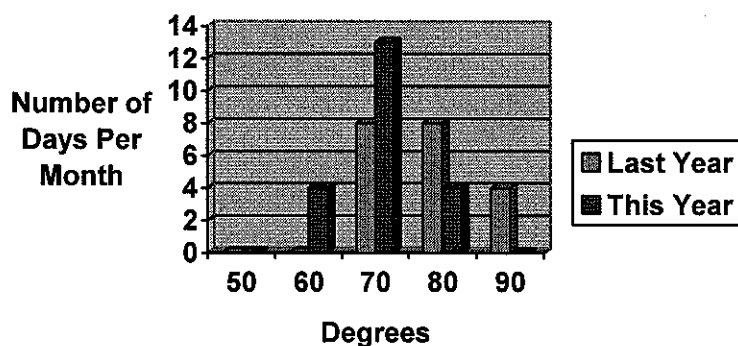
Attended Zoo Society meeting on 7-15-11

Operations Report: JULY 1-21/AUGUST 2011

Noteworthy:

- **Average temperature** recorded at Zoo from July 1-21 **2010** = **83°**
4 days in the **90°'s**, 8 days in **80°'s**, 9 day **70°'s**, 0 days **60°'s**
- **Average temperature** recorded at Zoo from July 1-21 **2011** = **75°**
4 days in **80°'s** , 13 days **70°'s**, 4 days **60°'s**, 0 days **50°'s**

JULY Temperature Comparison



- Lowest temperature for period in 2010: 73° Highest Temp: 73°
- Lowest temperature for period in 2011: 70° Highest Temp: 95°

July

- Participated with Fire Over the Fox on Monday, July 4th
- Hosted annual Panda Palooza event on Saturday, July 30th which was modified to celebrate conservation, the Species Survival Program and the birth of our baby panda. This event was co-sponsored by Rasmussen College

August

- Hosted 4th Annual Zoo Run Run and BayCare Clinic SAFE & Wellness Day on Saturday, August 6th. Attendance was 1951. This was a title sponsored event for which the NEW Zoo receives \$5,000 in sponsorship funds.
- Special event tent/space rental & catering for ITU on Sunday, August 7th
- NEW Zoological Society hosted Feast with the Beasts on Monday, August 8th
- Hosted & catered the volunteer dinner for the NEW Zoo Volunteer Appreciation Night on Thursday, August 18th
- Hosting Olsen's Piggly Wiggly Family Fun Day on Saturday, August 27th
- Secured title sponsor for North Shore Bank Zoo Boo and 4 additional \$500 sponsors for this event
- Recruiting, interviewing and hiring for Concessionaire and Concessionaire Supervisor positions to replace staff returning to college
- Special event tent/space rental & catering for County Rescue on Sunday, August 28th
- Operations Manager attending ZAG Board of Directors conference in Madison-August 26th-28th

September

- Zoo Boo preparations, ticket sales and continued sponsorship solicitation!

Pa

5/27/10 issued 15 family passes to HS CTC department

Pa

5/27/10 issued 15 family passes to HS CTC department

Pa

Attendance Numbers

July 2011

Weekday	Date	Total	Members	Free	% Members	% Free
Fri	1	693	33	70	4.76%	10.10%
Sat	2	1522	62	149	4.07%	9.79%
Sun	3	1837	102	160	5.55%	8.71%
Mon	4	1504	162	115	10.77%	7.65%
Tue	5	984	98	84	9.96%	8.54%
Wed	6	2328	168	933	7.22%	40.08%
Thu	7	1588	194	150	12.22%	9.45%
Fri	8	1396	127	128	9.10%	9.17%
Sat	9	2088	165	273	7.90%	13.07%
Sun	10	1077	77	135	7.15%	12.53%
Mon	11	598	70	47	11.71%	7.86%
Tue	12	1292	54	230	4.18%	17.80%
Wed	13	2921	238	1232	8.15%	42.18%
Thu	14	1297	106	159	8.17%	12.26%
Fri	15	1308	227	134	17.35%	10.24%
Sat	16	1614	55	232	3.41%	14.37%
Sun	17	669	59	33	8.82%	4.93%
Mon	18	315	29	12	9.21%	3.81%
Tue	19	509	50	54	9.82%	10.61%
Wed	20	343	33	132	9.62%	38.48%
Thu	21	454	63	37	13.88%	8.15%
Fri	22	1065	37	176	3.47%	16.53%
Sat	23	1653	120	158	7.26%	9.56%
Sun	24	1743	192	156	11.02%	8.95%
Mon	25	1308	117	113	8.94%	8.64%
Tue	26	1625	190	198	11.69%	12.18%
Wed	27	723	16	467	2.21%	64.59%
Thu	28	1175	95	91	8.09%	7.74%
Fri	29	1163	97	127	8.34%	10.92%
Sat	30	1897	155	247	8.17%	13.02%
Sun	31	1353	129	118	9.53%	8.72%
Totals		35,629	2,939	5,858	8.25%	16.44%

Total Paid

26,832

75.31%

**NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE**

**2011 REPORT
2009, 2010, 2011**

					2009	2010	2011
					PER	PER	PER
Paws & Claws					CAP	CAP	CAP
Gift Shop	2009	2010	2011	(-)/(+)			
January	\$ 830.17	\$ 1,100.43	\$ 850.64	\$ (249.79)	\$1.03	\$ 1.32	1.44
February	\$ 2,830.32	\$ 1,733.75	\$ 1,813.73	\$ 79.98	\$1.12	\$1.05	1.46
March	\$ 5,913.59	\$ 10,694.13	\$ 4,436.34	\$ (6,257.79)	\$0.87	\$ 0.91	1.08
April	\$ 15,107.46	\$ 25,606.74	\$ 12,644.60	\$ (12,962.14)	\$0.67	\$ 0.87	0.75
May	\$ 36,771.02	\$ 41,462.02	\$ 36,626.74	\$ (4,835.28)	\$0.87	\$ 1.09	1.05
June	\$44,494.48	\$45,906.57	\$44,855.32	\$ (1,051.25)	\$0.83	\$ 1.10	1.04
July	\$ 49,436.74	\$ 44,312.40	\$ 46,882.07	\$ 2,569.67	\$0.89	\$ 1.13	1.17
August	\$ 41,274.65	\$ 48,932.87			\$0.98	\$ 1.16	
September	\$ 16,858.13	\$ 16,193.99			\$0.78	\$ 0.90	
October	\$ 13,326.57	\$ 17,078.70			\$0.94	\$ 0.61	
November	\$ 4,147.86	\$ 2,444.98			\$0.69	\$ 0.97	
December	\$1,708.66	\$1,847.89			\$1.32	\$ 1.46	
TOTAL	\$ 232,699.65	\$ 257,314.47	\$ 148,109.44	\$ (22,706.60)	\$ 0.92	\$ 1.05	\$ 1.14

					2009	2010	2011
					PER	PER	PER
Mayan					CAP	CAP	CAP
Taste of Tropic	2009	2010	2011	(-)/(+)			
January	\$ 589.33	\$ 1,702.25	\$ 974.96	\$ (727.29)	\$0.73	\$2.04	\$1.65
February	\$ 1,773.79	\$ 2,542.97	\$ 1,677.23	\$ (865.74)	\$0.70	\$1.54	\$1.35
March	\$ 4,509.88	\$ 13,071.01	\$ 4,831.74	\$ (8,239.27)	\$0.66	\$1.11	\$1.18
April	\$ 13,320.22	\$ 22,461.64	\$ 13,908.56	\$ (8,553.08)	\$0.59	\$0.77	\$0.83
May	\$ 32,991.35	\$ 40,170.65	\$ 33,326.69	\$ (6,843.96)	\$0.78	\$1.06	\$0.96
June	\$38,201.67	\$44,864.86	\$47,807.81	\$ 2,942.95	\$0.71	\$1.08	\$1.10
July	\$ 44,643.82	\$ 48,815.59	\$ 52,190.85	\$ 3,375.26	\$0.79	\$1.25	\$1.30
August	\$ 41,662.95	\$ 52,917.17			\$0.99	\$1.25	
September	\$ 16,925.85	\$ 19,543.36			\$0.78	\$1.09	
October	\$ 12,192.65	\$ 22,334.07			\$0.86	\$0.80	
November	\$ 4,135.12	\$ 2,874.40			\$0.69	\$1.12	
December	\$ 1,960.99	\$ 1,797.83			\$1.52	\$1.42	
TOTAL	\$ 212,907.62	\$ 273,095.80	\$ 154,717.84	\$ (18,911.13)	\$0.82	\$ 1.21	\$1.20

ZOO PASS							
MONTH	2009	2010	2011	(-)/(+)	NEW	RENEWAL	TOTAL
January	\$ 1,827.00	\$2,317.00	\$1,385.00	\$ (932.00)	7	17	24
February	\$ 3,977.00	\$ 3,177.00	\$ 2,485.00	\$ (692.00)	14	27	41
March	\$ 12,073.00	\$17,882.00	\$8,042.00	\$ (9,840.00)	40	87	127
April	\$ 20,447.00	\$ 24,530.00	\$ 21,614.00	\$ (2,916.00)	130	213	343
May	\$ 32,600.00	\$ 28,047.00	\$ 24,232.00	\$ (3,815.00)	117	271	388
June	\$23,237.00	\$25,770.00	\$20,412.00	\$ (5,358.00)	84	238	322
July	\$ 20,025.00	\$ 18,033.00	\$ 12,127.00	\$ (5,906.00)	36	157	193
August	\$ 12,308.00	\$ 14,188.00					
September	\$ 7,278.00	\$ 6,816.00					
October	\$ 2,739.00	\$ 5,581.00					
November	\$ 3,944.00	\$ 4,494.00					
December	\$ 8,273.00	\$ 8,660.00					
TOTAL	\$ 148,728.00	\$ 159,495.00	\$ 90,297.00	\$ (29,459.00)	428	1010	1438

Gift Shop, Mayan and Admissions Revenue July 2011

Day	Date	Gift Shop	Concessions	Admissions	Vending	Zoo Pass	Adopt/zoo	Donation	Cons. Fund	Misc	Special Event	Attend.	Temp/W
Fri	1	1,122.63	1,101.62	2,293.00	478.67	508.00	-	-	-	1.90	50.00	693	85.1
Sat	2	2,147.61	2,217.82	5,642.00	2,143.12	246.00	-	-	13.00	18.96	-	1522	85.1
Sun	3	1,880.94	2,396.55	6,487.00	1,971.85	236.00	-	167.79	11.00	15.17	-	1837	80.1
Mon	4	1,165.18	1,817.97	5,094.00	1,428.72	515.00	-	-	-	11.37	-	1504	83.1
Tue	5	1,606.42	1,312.45	3,146.00	760.19	187.00	-	-	18.50	7.58	-	984	85.1,3
Wed	6	1,922.65	2,289.40	5,719.50	1,741.66	825.00	-	-	-	17.06	-	2328	80.1
Thu	7	2,203.81	1,624.74	4,740.00	1,639.57	645.00	200.00	-	-	5.69	-	1588	75.2
Fri	8	1,947.10	1,834.54	4,414.00	1,275.41	313.00	-	-	-	15.17	-	1396	79.1
Sat	9	2,297.24	2,606.81	6,726.00	3,114.83	487.00	-	-	-	7.58	-	2088	77.1,3
Sun	10	1,213.27	1,228.85	3,501.25	1,603.46	310.00	-	-	-	9.48	-	1077	83.1,3
Mon	11	1,009.48	3,821.42	3,264.00	633.65	554.00	50.00	-	0.50	11.37	150.00	598	74.1
Tue	12	1,709.97	1,517.75	3,725.50	1,207.71	421.00	200.00	-	8.00	9.48	-	1292	70.1
Wed	13	2,359.73	3,180.55	5,565.00	1,837.14	372.00	283.00	-	5.00	17.06	-	2921	74.2
Thu	14	1,320.80	1,315.60	3,874.75	1,422.44	182.00	90.00	-	10.00	7.58	-	1297	70.1,2
Fri	15	1,151.61	1,523.43	3,837.00	1,849.09	172.00	4.00	218.22	-	1.90	10.00	1308	72.2
Sat	16	1,570.30	2,169.68	4,872.75	1,416.11	192.00	8.00	-	-	18.96	-	1614	76.1
Sun	17	1,085.00	1,022.61	3,040.50	1,335.50	64.00	32.00	-	5.00	18.96	150.00	669	80.2
Mon	18	668.07	488.58	1,474.00	309.84	961.00	41.00	-	-	7.58	-	315	87.1
Tue	19	762.09	719.65	1,481.00	430.09	385.00	2.00	-	43.40	11.37	-	509	85.1
Wed	20	267.23	369.01	711.05	986.08	549.00	30.00	-	-	1.90	75.00	343	88.1
Thu	21	521.48	723.14	1,414.00	418.01	118.00	170.00	-	10.00	7.58	50.00	454	86.1
Fri	22	1,613.23	1,375.81	3,332.00	851.71	123.00	99.00	-	-	5.69	32.00	1065	71.1
Sat	23	2,032.52	1,987.34	5,534.00	2,015.76	282.00	8.00	-	12.00	17.06	-	1653	76.1,3
Sun	24	2,003.37	2,442.33	5,295.00	1,649.53	364.00	105.00	60.57	13.50	17.06	-	1743	78.1
Mon	25	1,634.65	1,585.82	4,297.00	1,125.17	931.00	134.00	-	3.00	13.27	75.00	1308	75.1
Tue	26	1,858.88	2,063.47	4,856.03	1,350.71	564.97	275.00	170.00	8.00	18.96	75.00	1625	76.1
Wed	27	936.27	437.65	895.00	1,666.68	123.00	210.00	-	5.00	5.69	21.00	723	72.3
Thu	28	1,493.15	1,280.63	3,720.50	850.24	728.00	-	-	15.00	17.06	125.00	1175	78.2
Fri	29	1,772.81	1,716.38	3,778.00	1,050.47	413.00	100.00	-	36.00	18.96	125.00	1163	77.1
Sat	30	2,363.26	2,354.15	5,894.00	2,660.11	249.00	-	-	36.00	17.06	1.00	1897	82.1,3
Sun	31	1,241.32	1,665.10	4,499.00	1,639.69	187.00	-	-	-	7.58	72.00	1353	82.1
Total		\$ 46,882.07	\$ 52,190.85	\$ 123,122.83	\$ 42,863.21	\$ 12,206.97	\$ 2,041.00	\$ 616.58	\$ 252.90	\$ 362.09	\$ 1,011.00	40,042	

Weather Ke 1 = Sunny 2 = Overcast 3 = Rain

4 = Snow

Volunteers

Total Attendance

40042

Miscellaneous Revenue July 2011

Day	Date	Penny	Animal Feed	Giraffe	Soda	Carousel	Train	Wootsie	Telescope	Stroller	Conservation	Claw Mach
Fri	1	-	228.00	129.00	-	44.00	104.00	-	-	2.00	-	-
Sat	2	-	750.79	530.00	390.20	141.00	267.00	-	-	20.00	13.00	-
Sun	3	211.75	560.00	497.00	-	194.00	308.95	126.50	105.55	16.00	11.00	-
Mon	4	-	353.00	216.00	725.30	62.00	151.00	-	-	12.00	-	-
Tue	5	-	210.00	311.00	-	73.00	208.00	-	-	8.00	18.50	-
Wed	6	-	444.00	513.50	399.95	197.00	283.00	-	-	18.00	-	-
Thu	7	-	344.00	482.00	-	242.00	294.00	-	-	6.00	-	362.75
Fri	8	-	469.00	443.00	-	162.00	271.56	-	-	16.00	-	-
Sat	9	-	940.67	611.00	656.10	225.00	434.00	-	-	8.00	-	-
Sun	10	174.75	368.00	350.25	372.15	123.00	98.00	71.75	71.75	10.00	-	-
Mon	11	-	282.00	213.50	-	64.00	109.00	-	-	12.00	0.50	-
Tue	12	-	347.00	460.00	-	178.00	229.00	-	-	10.00	8.00	-
Wed	13	-	573.00	744.33	-	266.85	354.00	-	-	18.00	5.00	-
Thu	14	-	285.00	427.50	386.10	223.00	-	-	-	8.00	10.00	-
Fri	15	88.00	522.80	511.00	353.35	181.00	29.00	39.00	45.56	2.00	-	-
Sat	16	-	373.00	521.00	-	177.00	313.00	-	-	20.00	-	-
Sun	17	43.50	197.00	285.00	387.95	72.00	160.00	25.75	21.75	20.00	5.00	-
Mon	18	-	138.00	133.00	-	15.00	24.00	-	-	8.00	-	-
Tue	19	-	198.00	141.00	-	18.00	44.00	-	-	12.00	43.40	-
Wed	20	-	284.00	113.50	268.00	4.00	31.00	11.75	12.26	2.00	-	201.25
Thu	21	-	145.00	188.00	-	38.00	70.00	-	-	8.00	10.00	-
Fri	22	-	240.00	314.55	-	127.00	217.00	-	-	6.00	-	-
Sat	23	-	880.35	535.00	297.85	117.00	195.00	-	-	18.00	12.00	-
Sun	24	114.00	549.00	532.50	-	147.00	248.00	20.50	29.25	18.00	13.50	-
Mon	25	-	315.00	477.50	-	126.00	258.00	-	-	14.00	3.00	-
Tue	26	-	320.00	552.00	-	193.00	345.00	-	-	20.00	8.00	-
Wed	27	-	372.10	275.10	978.40	18.00	49.00	35.25	30.50	6.00	5.00	-
Thu	28	-	256.00	342.00	-	131.00	168.00	-	-	18.00	15.00	-
Fri	29	-	333.00	377.25	-	235.00	143.00	-	-	20.00	36.00	-
Sat	30	153.25	750.60	532.00	450.80	234.00	329.00	20.50	24.00	18.00	-	-
Sun	31	-	406.00	494.10	414.30	123.00	170.00	8.25	8.75	8.00	11.75	-
Total		\$ 785.25	\$ 12,434.31	\$ 12,252.58	\$ 6,080.45	\$ 4,150.85	\$ 5,904.51	\$ 359.25	\$ 349.37	\$ 382.00	\$ 228.65	\$ 564.00

NEW ZOO*Brown County*4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313PHONE (920) 434-7841 ext. 2405
E-MAIL KAWSKI_AJ@CO.BROWN.WI.US

ANGELA KAWSKI

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

**NORTHEASTERN WISCONSIN ZOO
EDUCATION AND VOLUNTEER PROGRAMS REPORT
JULY 2011**

Volunteer Hours

2011 Hours	Opportunity	2010 Hours
14.25	Animal Presentation	--
46.75	Contact Station	15.5
3.5	Discovery Cart	--
13.75	Education Programs	17
235.75	Giraffe Stand	288
1055	Horticulture	207.5
54.24	Husbandry	29.5
50.75	Mayan Restaurant	81.75
81.25	Office Help	22
193	Special Events	257
160.5	Special Projects	162.5
38.5	Visitor Center	2.5
20.5	Zoo Watch	1.5
1018.25	Total Hours	1112.25

Internship Hours

Intern A 98.5	Intern B 136	Intern C 89.25
Intern D 121.5	Intern E 86.5	
Total Hours = 531.75		

Off-Site Programs (Zoomobiles)

July 12 th ~ Appleton Library \$180	July 14 th ~ Bay Area Humane Soc \$150
July 15 th ~ KinderCare Taylor St \$150	July 19 th ~ Neenah Library \$175
July 20 th ~ Marion Library \$200	
Total of \$855	versus \$1,465 in 2010

On-Site Programs

July 13 th ~ GS Troop 425 ~ \$32	July 13 th ~ Village of Bellevue ~ \$44
July 19 th ~ Kids Kingdom ~ \$60	July 21 st ~ Wild Encounter ~ \$100
July 22 nd ~ Wild Encounter ~ \$100	July 26 th ~ Zoo Camp ~ \$355
July 27 th ~ Zoo Camp ~ \$465	July 29 th ~ Zoo Camp ~ \$230
Total of estimated \$1850	versus \$290 in 2010 (\$1050 due to Zoo Camp programs)

Volunteer Orientations & Projects

July 6th ~ General Orientation ~ 11 Volunteers
 July 30th ~ Giraffe Volunteer Orientation ~ 7 Volunteers

Animal Collection Report

August 2011

The pair of Emus donated to the zoo this spring were moved into the exhibit. The older resident male is separated from the newcomers by a fence dividing the exhibit. Although there has been some posturing back and forth, the birds do not seem to have overly aggressive feelings towards one another. The current divided exhibit set up will be used for an extensive introduction period.

Three young male goats were added to the collection thanks to a donation by Tina and Larry Fisette. The Nubian/boer cross goats will grow to be bigger and taller than the pygmy goats currently on exhibit. New sales techniques instituted at the admissions desk has resulted in a significant increase in petting zoo treat sales. The addition of a few large and adorable goats (the boys have floppy ears and and pretty coloration) is expected to boost sales even more.

Cindy, the female Hyacinth macaw from Texas has joined resident male Barney in his exhibit. Although it took about a week for the two to become friends, they are now spending their time in close proximity. Time will tell if the friendship blossoms into a romance!

The Cotton-top Tamarin family welcomed two new members on 8/5/11. The infant twins are, at this early stage, spending most of their time clinging to their mother. Their older siblings have been seen trying to convince the babies to ride on their backs. It is likely that as the infants grow, the whole family will participate in rearing them. Helping to take care of younger brothers and sisters is a crucial step in learning parenting skills for members of this highly endangered species.

Two much loved Zoo residents were humanely euthanized this month after having lived long productive lives.

7 year old Thumper the Flemish Giant Rabbit was always one of the most popular Zoomobile participants since he started his zoo career in 2005. Although he retired from educational program work more than a year ago, he still enjoyed spending time socializing with zoo staff and volunteers. He had been treated for advancing arthritis as well as reoccurring respiratory infections as he advanced in age.

30 year old Higashi the Japanese Snow Monkey had also been slowing down significantly over the past couple of years and was having more difficulty moving around the exhibit in recent months. She had been losing weight, becoming increasingly inactive and finally seemed to lose interest in eating all but the most tempting treats. Higashi was an excellent mother and passed her valuable genes on to her daughter Ashiko who remains a very important member of our troop and will continue to ensure the genetic diversity of the captive population as a whole.

NEW ZOO:

Maintenance Supervisor Report-08-23-2011:

Hank Cleereman

General Site work- Cleaning & Landscaping: Housekeeping of buildings & grounds, Weekly mowing & weed eating of public areas and animal exhibit grounds ongoing, gravel placement at various animal exhibits, additional rock barricade placement at tortoise exhibit, Placement of additional wood chips to children playgrounds, backwash Penguin Pond Filtration System and change chemicals to the chemical feed system.

General Repair Projects: Installation of Stainless steel ductwork in the Penguin exhibit mechanical room, Replacement of Chiller at Riley building Bass Tank Exhibit, Repairs to Security System-CCTV camera at VC and, Riley Building & Lorakeet exhibit temp sensors, Repair to utility cart fuel injection system and clutch, vehicle tire repairs, repairs and maintenance-motor drive belts & filter changes to HVAC Systems throughout the Zoo ongoing, service of Mayan water softening system, repairs to the ice machine and installation of soft-water feed piping to the ice machine in the lobby area, split rail fence repairs, roadway repair & patching, PM's.

Staff Training:

PPE: Use during mowing and other moderate to high risk tasks.

Electrical: GFCI use, Extension Cord Safety, review electrical branch service breaker panel locations through-out the zoo.

Back/lifting: Best Practices for lifting materials & equipment, mowers and other equipment.

Janitorial: Develop and implement updated restroom cleaning procedures.

Inspections: Daily tour of zoo facilities including safety inspections of playground equipment, perimeter fence & railings, housekeeping.

General Supplies Inventory: Purchase of & maintain supplies for-Pool Chemicals (Acid , Chlorine and Stabilizer), Janitorial-(cleaning supplies, trash bags TP & hand towels, general repairs-miscellaneous hardware

New Education Building Project: Project review and attendance of project meetings, Cast in place concrete- Interior floor slabs poured, Rough Carpentry in progress-Walls & roof in place. Review of finish samples for flooring, wall tile and exterior EFIS System.

Seasonal staff returning to school early: Filling vacant positions & hiring of additional staff to assist in daily work- loads, weekends and special events.

Brown County
Museum

Budget Status Report
7/31/2011

HIGHLIGHTS:

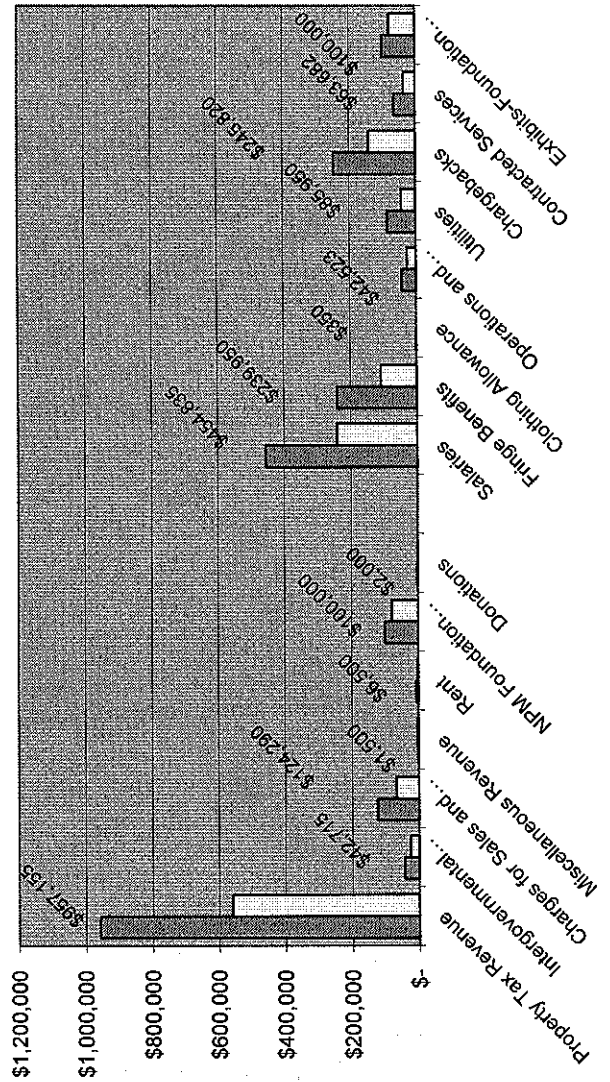
Revenues:
YTD Revenues = \$732,705

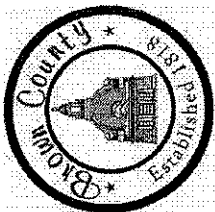
Expenses:
YTD Expenses = \$671,547

	Annual Budget	YTD Actual	% of Budget
Property Tax Revenue	\$ 957,155	\$ 558,340	58.33%
Intergovernmental Revenue	\$ 42,715	\$ 25,214	59.03%
Charges for Sales and Services	\$ 124,290	\$ 66,140	53.21%
Miscellaneous Revenue	\$ 1,500	\$ 1,250	83.33%
Rent	\$ 6,500	\$ 1,830	28.15%
NPM Foundation Donations	\$ 100,000	\$ 79,369	79.37%
Donations	\$ 2,000	\$ 562	28.09%
Salaries	\$ 454,835	\$ 241,540	53.10%
Fringe Benefits	\$ 239,950	\$ 107,675	44.87%
Clothing Allowance	\$ 350	\$ -	0.00%
Operations and Maintenance	\$ 42,523	\$ 25,476	59.91%
Utilities	\$ 85,950	\$ 42,391	49.32%
Chargebacks	\$ 245,820	\$ 140,349	57.09%
Contracted Services	\$ 63,682	\$ 34,746	54.56%
Exhibits-Foundation Funded	\$ 100,000	\$ 79,369	79.37%

Museum - July 31, 2011

■ Annual Budget
□ YTD Actual





Museum Monthly Report Through July 31, 2011

Through 07/31/11

Prior Fiscal Year Activity Included

Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF									
REVENUE									
Property taxes	957,155.00	.00	957,155.00	79,762.92	.00	558,340.44	398,814.56	58	1,063,910.00
Intergovernmental	42,715.00	.00	42,715.00	4,088.55	.00	25,213.73	17,501.27	59	13,314.75
Charges for sales and services	124,290.00	.00	124,290.00	7,895.52	.00	66,139.95	58,150.05	53	90,915.06
Miscellaneous revenue	1,500.00	.00	1,500.00	.00	.00	1,250.00	250.00	83	1,500.00
Rent	6,500.00	.00	6,500.00	370.00	.00	1,830.00	4,670.00	28	6,161.96
Contributions	102,000.00	.00	102,000.00	80.13	.00	79,931.13	22,068.87	78	94,551.32
Transfer in	.00	.00	.00	.00	.00	.00	.00	+++	4,696.00
REVENUE TOTALS	\$1,234,160.00	\$0.00	\$1,234,160.00	\$92,197.12	\$0.00	\$732,705.25	\$501,454.75	59%	\$1,275,049.09
EXPENSE									
Personnel services	454,835.00	.00	454,835.00	35,758.81	.00	241,539.71	213,295.29	53	468,916.72
Fringe benefits and taxes	239,950.00	.00	239,950.00	11,615.31	.00	107,675.30	132,274.70	45	233,644.29
Employee costs	350.00	.00	350.00	.00	.00	.00	350.00	0	322.44
Operations and maintenance	42,523.00	.00	42,523.00	3,569.21	2,400.00	25,475.88	14,647.12	66	41,563.26
Insurance costs	1,050.00	.00	1,050.00	.00	.00	.00	1,050.00	0	.00
Utilities	85,950.00	.00	85,950.00	6,987.78	.00	42,391.02	43,558.98	49	78,193.88
Chargebacks	245,820.00	.00	245,820.00	19,794.50	.00	140,349.21	105,470.79	57	277,755.68
Contracted services	63,682.00	.00	63,682.00	4,980.08	28,935.51	34,746.49	.00	100	60,360.34
Other	100,000.00	.00	100,000.00	.00	.00	79,369.31	20,630.69	79	93,700.26
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
Transfer out	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$1,234,160.00	\$0.00	\$1,234,160.00	\$82,705.69	\$31,335.51	\$671,546.92	\$531,277.57	57%	\$1,254,456.87
Fund 100 - GF Totals									
REVENUE TOTALS	1,234,160.00	.00	1,234,160.00	92,197.12	.00	732,705.25	501,454.75	59	1,275,049.09
EXPENSE TOTALS	1,234,160.00	.00	1,234,160.00	82,705.69	31,335.51	671,546.92	531,277.57	57	1,254,456.87
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	\$9,491.43	(\$31,335.51)	\$61,158.33	(\$29,822.82)		\$20,592.22
Grand Totals									
REVENUE TOTALS	1,234,160.00	.00	1,234,160.00	92,197.12	.00	732,705.25	501,454.75	59	1,275,049.09
EXPENSE TOTALS	1,234,160.00	.00	1,234,160.00	82,705.69	31,335.51	671,546.92	531,277.57	57	1,254,456.87
Grand Totals	\$0.00	\$0.00	(\$1,234,160.00)	\$9,491.43	(\$31,335.51)	\$61,158.33	(\$29,822.82)		\$20,592.22

**Neville Public Museum
Director's Report
To
The Education & Recreation Committee
Brown County Board of Supervisors**

August 4, 2011

Metric Dashboard:

The evolving metric "dashboard" will be distributed and discussed.

"100 Day" Assessment Report:

Copies of the Director's "100 Day Assessment" of the Neville Public Museum will be distributed and discussed.

PROGRAM HIGHLIGHTS

ArtStreet 30th Anniversary Exhibit includes 30 posters, 40 artworks in various media (purchase award winners), various ephemera (ceramic pins and molds, tee-shirts, decorative buttons), photographs, scrapbooks, and text panels.

Ann Frank: A Private Photo Album exhibit will run from September 23rd to October 24th. Preparations are underway for school-based visits to the Ann Frank exhibit (on display from September 23rd to October 24th).

Educational Programming

There will be a special lecture on the 10th Anniversary of 9/11, presented by Tony Rajer, September 3rd at 2 PM. A Press Release for same will be distributed.

Curatorial Research & Collections

Work continues on the grant-funded photo collections project through the Institute of Museum and Library Services (IMLS). To date, 9,547 catalog records have been entered into the Museum's database, representing 51,699 individual images. A review of collections policy has also begun.
